

**THE CORPORATION OF THE CITY OF ELLIOT LAKE**

***B*Y-LAW NO. 15-60**

Being a by-law to establish User Fees  
for Municipal Services and to repeal  
By-law 15-17.

**WHEREAS** Section 391(1) of the Municipal Act, 2001 authorizes a municipality to impose fees or charges on persons for services or activities provided or done by, or on behalf of it, and for the use of its property including property under its control;

**NOW THEREFORE** the Council of The Corporation of the City of Elliot Lake **ENACTS AS FOLLOWS:**

1. **THAT** User fees are hereby established for Municipal services or activities as set out in the Schedules listed below and as attached hereto and forming part of this By-law:
  - i) Schedule A – Parks & Recreation
  - ii) Schedule B – Animal Control
  - iii) Schedule C – Transit
  - iv) Schedule D – Fire Department
  - v) Schedule E – General
  - vi) Schedule F – Clerks
  - vii) Schedule G – Planning
  - viii) Schedule H – Landfill Tipping
  
2. **THAT** all user fees for municipal services are subject to provincial and/or federal taxes.
  
3. **THAT** this By-law shall come into force and take effect on January 1, 2016.
  
4. **THAT** By-law No. 15-17 is hereby repealed.

**PASSED THIS 14<sup>TH</sup> OF DECEMBER 2015.**

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**MAYOR**

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**CITY CLERK**

<b><u>PARKS &amp; REC - PROGRAMS &amp; ADMIN</u></b>	<b>Price (\$)</b>	<b>AccessCard (\$)</b>	<b>Senior (\$)</b>
Walking Program - Collins Hall (HST included).....	1.00 / day		
..... or (HST included).....	10.00 / month		
Indoor Tennis (2x per week) (HST included) .....	1.00 / visit		
Summer Playground Program (10 days) .....	99.75	64.84	
Summer Playground Program (5 day pass) .....	57.75	37.54	
Summer Playground Program (1 day pass) .....	16.00		
Electronic Sign (personal message).....	15.00		
Photocopying (b&w) Volunteer & Non-Profit Groups .....	0.10		
Photocopying (clr) Volunteer & Non-Profit Groups .....	0.50		
Museum Admission - Children (under 17 years).....	1.25		
Museum Admission - Adult.....	3.00		
Museum Admission - Family .....	6.50		

**PARKS & REC - COLLINS HALL**

Community Hall per day, Fri-Sun w/ Alcohol .....	450.00		
Community Hall per day, Fri-Sun w/o Alcohol .....	350.00		
Community Hall per hour (youth rate).....	30.00		
Community Hall per hour (adult rate).....	36.00		
Kitchen Use (minimum charge 100) .....	1.00 / person		
Kitchen Use (canteen) .....	30.00		
Ice.....	30.00		
Paper Table Cover (per roll) .....	18.00		
Premium Paper Table Cover (per roll).....	35.00		
Yard Sale and/or BBQ .....	15.00		
Car Wash.....	15.00		
Outside Facility - Chair Rental (per 10, mimium charge) .....	2.00		
<i>(must arrange pick-up &amp; drop off)</i>			
Outside Facility - Table Rental (6 foot) .....	5.00		
<i>(must arrange pick-up &amp; drop off)</i>			
SoCan Fee (with dancing) .....	59.17		
SoCan Fee (no dancing) .....	29.56		
Decorating on day before event (per hour).....	17.50		
Decorating on day before event with lift (per hour).....	35.00		

**PARKS & REC – PARKS**

Sport Field Adult Sports per game.....	40.00		
Sport Field Minor Sports per game.....	35.00		
Sport Field Tournament Rates Weekend .....	250.00		
Sport Field Tournament Rates.....	250.00		
Sport Field Tournament Rates - extra field (per field).....	100.00		
Camping Tent Daily .....	22.15		
Camping Trailer Park Daily.....	26.55		
WestviewPark - Special Event (i.e. Weddings).....	80.00		
Fence Rental (200 ' per trailer – pick up / return) .....	30.00	each trailer	
Tent (large size).....	100.00	plus \$500 refundable damage deposit	

<b><u>PARKS &amp; REC – POOL</u></b>	<b>Price (\$)</b>	<b>AccessCard (\$)</b>	<b>Senior (\$)</b>
Aquacise and Aquajog(single session).....	4.65		3.31
Aquacise / Aquajog(10 sessions x 45 minutes) .....	41.81	27.17	29.86
Pre-School Lessons (10 sessions x 30 min).....	65.00	42.25	
Swim Kids 1 - 5 Lessons (10 sessions x 30 min).....	65.00	42.25	
Swim Kids 6 - 10 Lessons (10 sessions x 60 min).....	70.00	44.50	
Family Rate for Kid's Swim Lessons : first 2 children at full price; 50% off for each additional child.			
Parent (gym during swim lessons) (10 weeks) .....	40.00		
Bronze Star.....	75.00		
Bronze Medallion.....	105.00		
Bronze Cross.....	105.00		
National Lifeguard Service (NL).....	165.00		
Assistant Water Safety Instructor .....	165.00		
Water Safety Instructor.....	165.00		
First Aid / CPR (Level C) Certification .....	90.00		
First Aid / CPR Re-Certification .....	65.00		
Private Swimming Lessons (10 sessions x 30 min).....	115.00		
Semi- Private Lessons (10 sessions x 30).....	80.00		
Laminating per foot .....	2.00		
Pool Rental (1-25 people - large and small) .....	76.65		
Pool Rental (26-75 people).....	96.60		
Pool rental (76-150 people) .....	115.50		
Pool Rental (151-198 people).....	138.60		
# of people may vary depending on age			
with whirlpool (1-25) .....	94.50		
with whirlpool (26 - 75) .....	119.70		
with whirlpool (76 - 150) .....	147.00		
with whirlpool (151 - 198) .....	173.25		
Viewing Area .....	31.50		
School Board rental rate.....	52.50 / hour		
<i>(Includes 1 staff, \$17.50 / hour for additional staff)</i>			
ELAC rental Rate.....	55.44 / hour		
<i>(includes 1 staff, \$17.50/hour per additional staff)</i>			

**Pool**

Youth – Single .....	2.65		
Youth - 10 tickets.....	23.89		
Youth - 3 month pass .....	46.20	30.03	
Youth - 6 month .....	73.50	47.78	
Youth - 1 year pass .....	119.70	77.81	
Student – Single .....	3.32		
Student - 10 tickets.....	29.86		
Student - 3 month pass .....	56.70	36.86	
Student - 6 month pass .....	96.60	62.79	
Student - 1 year pass .....	152.25	98.96	
Adult – Single .....	3.76		2.65
Adult - 10 tickets.....	33.84		23.89
Adult - 3 month pass.....	95.55	62.11	66.89
Adult - 6 month pass.....	157.50	102.38	110.25
Adult - 1 year pass.....	267.75	174.04	187.43

<b><u>PARKS &amp; REC – POOL</u></b>	<b>Price (\$)</b>	<b>AccessCard (\$)</b>	<b>Senior (\$)</b>
Family – Single .....	8.63		
Family - 10 tickets.....	77.66		
Family - 3 months .....	136.50	88.73	
Family - 6 months .....	225.75	146.74	
Family - 1 year pass .....	367.50	238.88	

**Pool & Fitness**

Youth - Single .....	5.31		
Youth - 3 month pass .....	90.30		
Youth - 6 month .....	152.25		
Youth - 1 year pass .....	243.60		
Student - Single .....	5.75		
Student - 3 month pass .....	117.60		
Student - 6 month pass .....	204.75		
Student - 1 year pass .....	305.55		
Adult - Single .....	7.08	4.96	
Adult - 3 month pass.....	197.40	138.18	
Adult - 6 month pass.....	339.15	237.41	
Adult - 1 year pass.....	546.00	382.20	
Family - Single.....	14.87		
Family - 3 months.....	265.65		
Family - 6 months.....	451.50		
Family - 1 year pass .....	724.50		

**Fitness**

Youth - Single .....	3.98		
Youth - 3 month pass .....	73.50		
Youth - 6 month .....	126.00		
Youth - 1 year pass .....	204.75		
Student - Single .....	4.65		
Student - 10 tickets.....	41.81		
Student - 3 month pass .....	98.70		
Student - 6 month pass .....	170.10		
Student - 1 year pass .....	249.90		
Adult - Single .....	5.53	3.89	
Adult - 10 tickets.....	49.77	35.04	
Adult - 3 month pass.....	162.75	113.93	
Adult - 6 month pass.....	280.35	196.25	
Adult - 1 year pass.....	446.25	312.38	
Family - Single.....	11.38		
Family - 3 months.....	225.75		
Family - 6 months.....	388.50		
Family - 1 year pass .....	593.25		

**CENTENNIAL ARENA**

**Price (\$)**

**Senior (\$)**

**Ice and Floor Rates**

Minor Sport Rate (Non-Prime time, per hour).....	55.65	
Minor Sport Rate (Prime Time Mon-Fri- 5pm-12am, per hour)	87.15	
Special Event Rate (tournaments, per hour) .....	89.25	
Adult Rate (Non-prime time, per hour).....	87.15	
Adult Rate (Prime Time Mon-Fri 5 pm-12am, per hour) .....	126.00	
Out of Town rentals (youth or adult, per hour).....	126.00	
Schools Boards (per hour).....	55.65	
Shinny Hockey Daily Fee .....	6.20	
Shinny Hockey – 10 Tickets .....	55.75	
Summer Floor Rate – Youth (per hour).....	55.80	
Summer Floor Rate – Adult (per hour) .....	54.60	
Arena Floor – Weekend Events (Fri-Sun).....	1,500.00	
Arena Floor – Alcohol Event.....	1,000.00	
Arena Floor – Non-Alcohol Events Hourly.....	Hourly Floor Rate plus set-up and clean-up	
Set-up and Clean-up (per hour).....	17.50	

**Advertising**

Rink Board (first time new sign – 1 year).....	450.00
Renewal of existing board (1 year) .....	200.00
Renewal of existing board (3 years) .....	500.00
Olympia Ice Resurfacers (3 year contract) .....	725.00 season
ArenaWall Space (2' x 4') .....	50.00
ArenaWall Space (4' x 4') .....	80.00
ArenaWall Space (4'x8') .....	125.00

**Public Skating**

Youth - Single.....	2.65	
Youth - 10 tickets.....	23.89	
Youth - 1 season membership.....	84.00	
Student - Single .....	3.32	
Student – 10 tickets.....	29.86	
Student - 1 season membership.....	94.50	
Adult - Single .....	3.76	2.65
Adult - 10 tickets.....	33.84	23.89
Adult - 1 season membership.....	115.50	80.85
Family - Single.....	8.63	
Family - 10 tickets .....	77.66	
Family - 1 season membership.....	136.50	

*\* Arena ice-related fees become effective on the first day of the 2016-2017 winter ice season*

**PARKS & REC - CIVIC CENTRE**

**Price (\$)**

**Theatre**

Theatre Auditorium (Local) .....	640.00
2 day booking - for second show.....	320.00
Out of Town External Bookings .....	755.00
Presentations / Seminars / Conferences - Half Day .....	375.00
Presentations / Seminars – Full Day .....	495.00
Rehearsals (3 hour minimum charge) .....	40.80
each additional hour .....	13.60
Rehearsals: <b>Non Profit Theatre Groups ONLY will receive a maximum of 3 x 3hr rehearsals at no charge.</b>	
Thereafter, the regular rehearsal rates will apply.	
School Rentals .....	53.00 .....
Electrician & Permit (if direct hook-up is required).....	Going Rate

**Sound / Lighting Honorariums & Seat Removals**

Rehearsals / Sound checks (2 technicians).....	60.00
Rehearsals / Sound checks (out of town External Bookings, 2 Techs) .....	70.00
Shows (2 Technicians) .....	110.00
Shows (out of town External Bookings, 2 Technicians ) .....	140.00
Seating per row (removal and installation) .....	110.00

**Room / Equipment Rentals**

Piano Rental.....	100.00 .. PLUS Tuning Costs
Theatre lobby, courtyard or parking lot.....	110.00
Welcome Centre Lobby .....	75.00
Main Floor Meeting Room (per day fee) .....	150.00
Main Floor Meeting Room (3 hour minimum charge) .....	40.80
each additional hour .....	13.60
Main Floor Meeting Room / Schools (3 hour minimum charge)... ..	25.00
each additional hour .....	8.50
3 <sup>rd</sup> Floor Boardroom (3 hour minimum charge).....	40.80
each additional hour .....	13.60
Vacant office space (3 hour minimum charge) .....	40.80
each additional hour .....	13.60
Dressing Rooms – (3 hour maximum booking, minimum charge) .....	20.00

**Advertising**

Electronic Sign Advertising (out of town External Bookings) / week 54.00

**Exhibitions**

**Grid Wall Panel Rentals:**

Daily .....	10.00 .....	8 panels
.....	15.00 .....	16 panels
Weekly.....	20.00 .....	8 panels
.....	25.00 .....	16 panels
Monthly.....	50.00 .....	8 panels
.....	65.00 .....	16 panels

**PARKS & REC - CIVIC CENTRE**

**Price (\$)**

**Leases**

Regular Rate / square foot ..... 15.17  
Non-Profit Arts / culture groups / unit..... 156.00

**Front of Building Signage Rental**

Front Building Signage Rental .....50.00 ..... annually

**Photocopies**

Single sided (b&w).....0.25 .....per copy  
Double sided (b&w) .....0.40 .....per copy

*\*All fees are plus HST, other than Technicians Honorariums*

**ANIMAL CONTROL**

**Price (\$)**

**Tags**

Regular Dog .....	80.00
Regular Dog tag BEFORE deadline .....	40.00
Spayed/Neutered Dog .....	35.00
Spayed/Neutered Dog tag BEFORE deadline .....	20.00
Regular Cat .....	60.00
Regular Cat BEFORE deadline .....	30.00
Spayed/neutered Cat.....	25.00
Spayed/neutered Cat BEFORE deadline .....	15.00
Transfer of License.....	5.00

**Animal Shelter Fees**

Loose pet,.....	60.00
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The deadline for purchase of dog tags is January 15th.

A letter or bill from a veterinarian that clearly identifies the animal and that it is spayed/neutered must be provided to get the lower rate.

Every applicant for a license who becomes the new owner of a dog or cat after January 15th of the current year, shall pay the Regular Fee (BEFORE deadline fee).

**TRANSIT**

	<b>Price (\$)</b>	<b>AccessCard (\$)</b>	<b>Senior (\$)</b>
Cash Fare – Tax Included .....	2.50	2.25	2.25
Cash Fare - Student - Tax Included .....	2.25		
Tickets - (book of 12).....	24.00		
Monthly Pass - Adult.....	62.00	40.00	52.00
Monthly Pass – Student .....	52.00	40.00	
Specialized Transit (Handi-Transit) .....	2.25		

**FIRE DEPARTMENT**

**Price (\$)**

Air Bottle Refills (per bottle) .....	\$ 7.00
Ann. Business Fire Prev. Inspection 2nd re-inspection .....	\$ 75.00
Ann. Business Fire Prev. Inspection 3rd re-inspection .....	\$ 150.00
Ann. Business Fire Prev. Inspection 4th re-inspection .....	\$ 300.00
Call Answer .....	\$ 125.00
Elevator rescue.....	\$ 125.00
False Alarm/Failure to Notify .....	\$ 500.00
Fire Extinguisher Training.....	\$ 10.00
Fire Reports.....	\$ 75.00
File Search .....	\$ 75.00
Inspections (Private & Commercial) .....	\$ 75.00
Open Air Burn Permits (Seasonal, April 1 – October 31).....	\$ 5.00

**Explanations**

Call Answer: per year for each direct emergency telephone monitored.

Elevator Rescue: per response regardless of whether or not the person(s) are out upon arrival of fire department.

False Alarms General: \$Cost to a maximum of \$500. After two false alarms caused by controllable factors within a three month period, the cost of the response to be charged back to the owner. Owner as defined by the Fire Code.

False Alarms Caused by Contractors: Cost to a maximum of \$500. The cost of the response will be charged back to the contractor at the discretion of the Fire Chief.

Fire Extinguisher Training: \$10 per person. Students are not charged.

Fire Reports: Fee applies to all non-residential properties and third party (lawyer, insurance, etc.) requests for residential properties.

File Search: As above. All requests must be made in writing.

Inspections: As above. All requests must be made in writing along with written permission of the property owner.

**GENERAL FEES**

**Price (\$)**

Duplicate Tax Receipt .....	\$ 22.00
Duplicate Water Receipt.....	\$ 11.00
Late Interest Charges per month .....	1.25%
NSF fee .....	\$ 50.00
Tax Certificate .....	\$ 65.00
Water Certificate.....	\$ 17.00
Commissioners Signature .....	See Schedule "F"
Copies & Faxes .....	See Schedule "F"

**CLERKS DEPARTMENT**

**Price (\$)**

**REPRODUCTION / PHOTOCOPYING FEES**

Photocopying for the first 10 pages of a document (per page) .....	\$ .75
And for subsequent pages of the same document (per page) .....	\$ .25
Photocopying on 11X17 paper (per page) .....	\$ 1.00
Photocopying of public records from the meetings of Council for the use of local media representatives .....	No charge
Facsimile – transmitted (per page) .....	\$ 2.00
Facsimile – received (per page) .....	\$ 1.00
Computer text/graphics for the first 10 pages of a document (per page) .....	\$ .75
And for subsequent pages of the same document (per page) .....	\$ .25
Colour photocopies or computer text/graphics (per page) .....	\$ 1.15
Zoning By-law .....	\$ 31.50
Official Plan .....	\$ 55.00

**Other Fees**

Affidavit/Commissioning (one page document) .....	\$ 5.30
Affidavit/Commissioning (multiple page document) .....	\$ 10.65
Certified true copy .....	\$ 5.30
Marriage License .....	\$ 130.00
Issue Burial Permit .....	\$ 20.00

**Meeting Room Rentals**

Outside organizations - full day .....	\$ 100.00
Outside organizations - half day or evening .....	\$ 50.00
Non-profit Community Groups - full day .....	\$ 20.00
Non-profit Community Groups - half day or evening .....	\$ 10.00
Government - full day .....	\$ 50.00
Government - half day or evening .....	\$ 25.00
Municipal Purposes .....	n/a

Priority given to booking for Municipal purposes. Other bookings will not be accepted until one week before the proposed meeting date and provided other facilities are either unavailable or unsuitable. Other bookings will not be accepted if two other rooms are reserved simultaneously.

Evening meetings will not be scheduled unless it is attended by municipal staff or Council member who is a member of the organization or committee and their attendance is required as part of their normal responsibilities.

**PLANNING RELATED MATTERS**

**Price (\$)**

**Type of Application**

Zoning By-law Amendment .....	\$ 745.00
Official Plan Amendment.....	\$ 745.00
Plan of Subdivision.....	\$ 1,065.00
Zoning By-law and Official Plan Amendment .....	\$ 1,065.00
Zoning By-Law Amendment and Plan of Subdivision.....	\$ 1,065.00
Official Plan Amendment and Plan of Subdivision.....	\$ 1,065.00
Site Plan Approval Application.....	\$ 165.00
Site Plan Control agreement.....letter(s) of credit +	\$ 1.00
Committee of Adjustment (applications for consent or minor variance).....	\$ 355.00
Removal of Part lot Control.....	\$ 320.00
Validation Certificate.....	\$ 320.00
Encroachment Agreement.....	\$ 320.00
Property compliance letter.....	\$ 80.00
Site plan Compliance letter.....	\$ 80.00
Zoning Compliance letter.....	\$ 30.00
Any other planning application not specified above.....	\$ 110.00

**Note**

If any of the applications involve a hearing before the Ontario Municipal Board and the Applicant's interest is adverse to that of the City, an additional fee will be required to process the matter and forward material to the OMB. The City will not take any position if the fee is not paid. The amount to be determined by Council based on the anticipated costs of the municipality (\$7,000).

**LANDFILL TIPPING FEES**

**Price (\$)**

Household, Construction, and Demolition and Bulk Materials will be charged@.....	\$60. <sup>00</sup> per tonne plus HST.
Minimum fee .....	\$5. <sup>00</sup> plus HST
Contaminated cover material (site remediation material).....	\$225. <sup>00</sup> plus HST per load
Appliances (Freon units must be drained and tagged).....	no charge
Scrap metal (sorted) .....	no charge
Grass clippings and light yard trimmings ( <b>not</b> including tree branches, trees, or roots).....	no charge

Residential Household waste will be accepted at no charge with a **three garbage bag limit** per visit.

**Volumetric Fees** (used in the event that weigh scales are off-line)

Minimum (Car/Van/SUV) .....	\$5. <sup>00</sup>
Small Utility Trailer or small pickup truck (approx. ½ cubic meter).....	\$10. <sup>00</sup>
Full Size Half Ton Truck or Equivalent (approx. 1 cubic meter).....	\$20. <sup>00</sup>
Single Axle Truck, commercial trailer, or Equivalent (approx. 4 cubic meters) .....	\$75. <sup>00</sup>
Tandem Axle Truck or Equivalent (approx. 12 cubic meters).....	\$225. <sup>00</sup>

**All fees will have HST added.**