



THE CORPORATION OF THE CITY OF ELLIOT LAKE
APPLICATION FOR REBATE OF PROPERTY TAXES
 for Vacancies in Commercial and Industrial Buildings

By-Law 09-45
 Schedule "B"

Taxation year for which application is being made **20**_____

MUNICIPAL USE ONLY
 Application #

PROPERTY INFORMATION address (number and street)			Roll number (see your notice of property assessment or your property tax bill or contact your local Municipality)		
City/Town/Municipality	Province	Postal Code			
Owner's Name			Representative's/Agent's Name (if applicable)		
Mailing Address (number and street)			Mailing Address (number and street)		
City/Town/Municipality	Province	Postal Code	City/Town/Municipality	Province	Postal Code
Phone Number	Fax Number	Phone Number	Fax Number		

Commercial Industrial	Description of Vacant Area (Include unit/suite number, floor number, building number. Attach sketch if necessary)	Size of Vacant Area in Sq. Ft.	Period of Vacancy (Must be at least 90 consecutive days)						MPAC USE ONLY Assessment	MUNICIPAL USE ONLY Amount of Tax Rebate
			From day	mth	yr	To day	mth	yr		
<input type="checkbox"/> <input type="checkbox"/>										
<input type="checkbox"/> <input type="checkbox"/>										
<input type="checkbox"/> <input type="checkbox"/>										
<input type="checkbox"/> <input type="checkbox"/>										
<input type="checkbox"/> <input type="checkbox"/>										

I certify that the information contained in all pages of this form and attachments is true and correct.

Name of Applicant (please print)	Signature	Date

MPAC USE ONLY (please print)	(Name of Assessor) Signature	Date

MUNICIPAL USE ONLY (please print)	(Name of Municipal Representative) Signature	Date

The information on this form is collected under the authority of section 442.5 of the Municipal Act and Ontario Regulation 325/01 and it will be used only for the purposes of determining eligibility for a property tax rebate and the amount of the rebate in respect of vacant commercial and industrial buildings. Questions about the collection of personal information should be directed to your local Municipal office.



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for Vacancies in Commercial and Industrial Buildings

MUNICIPAL USE ONLY
Application #

Taxation year for which application is being made 20_____

**QUESTIONNAIRE WITH RESPECT TO PROVIDING ADDITIONAL
INFORMATION UNDER SECTION 308(1) PROCESSING OF
APPLICATIONS FOR TAX REDUCTION DUE TO VACANCY**

1. Please state the type of business / activity usually conducted on property indicated on the application.

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2. Please state the reason for the vacancy (eg. Cessation of operations, termination of lease, etc...)

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3. Is the vacancy due to the seasonal nature of the occupying business?

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4. If this application is for a portion of the property, how is the vacant area separated from the area still in use? What percentage of the building is being claimed as being vacant? (Attach a sketch of the vacant portion of the building being claimed.)

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5. Is the vacant area normally leased to tenants?

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6. Is the vacant area currently being leased? (Please submit copy of lease agreement)

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7. Has the area been leased again after the period of vacancy? (Please submit copy of lease agreement)

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8. Is the area leased on a short-term, daily or monthly basis?

9. Is the vacant area used by the owner for storage or any other purpose?

10. Is the space currently available for lease (*if commercial space only*)? How is the availability being advertised? Provide a contact name and number of a Real Estate Broker, if applicable.

11. What event marked the start of the vacancy period? (*eg. Renovation/retooling, line shutdown, etc...*)

12. When or by what event do you expect the vacancy to end? (*eg. Completion of renovation, sale of property, upturn of business, etc...*)

13. Please state the type of business / activity usually conducted on property indicated on the application.

14. Please state the reason for the vacancy (*eg. Cessation of operations, termination of lease, etc...*)

15. Is the vacancy due to the seasonal nature of the occupying business?

16. If this application is for a portion of the property, how is the vacant area separated from the area still in use? What percentage of the building is being claimed as being vacant? *(Attach a sketch of the vacant portion of the building being claimed.)*

17. Is the vacant area normally leased to tenants?

18. Is the vacant area currently being leased? *(Please submit copy of lease agreement)*

19. Has the area been leased again after the period of vacancy? *(Please submit copy of lease agreement)*

20. Is the area leased on a short-term, daily or monthly basis?

21. Is the vacant area used by the owner for storage or any other purpose?

22. Is the space currently available for lease *(if commercial space only)*? How is the availability being advertised? Provide a contact name and number of a Real Estate Broker, if applicable.

23. What event marked the start of the vacancy period? *(eg. Renovation/retooling, line shutdown, etc...)*

24. When or by what event do you expect the vacancy to end? (eg. Completion of renovation, sale of property, upturn of business, etc...)

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(Note: Please submit additional pages of explanation with the questionnaire if more room is required.)

Any person who knowingly makes false or deceptive statement in an application or other document submitted to the Municipality is guilty of an offence and is liable on conviction to a fine of an amount that is twice the amount of the rebate obtained or sought to be obtained by the false or deceptive statement except that the fine shall not be less than \$500.

I HEREBY CONFIRM THAT THE INFORMATION PROVIDED IN THE APPLICATION AND THIS QUESTIONNAIRE IS TO THE BEST OF MY KNOWLEDGE ACCURATE, TRUTHFUL AND COMPLETE, and

I HEREBY AUTHORIZE THE RELEASE OF ANY INFORMATION FROM THE MUNICIPAL PROPERTY ASSESSMENT CORPORATION REGARDING THE CALCULATION OF THE OF THE ASSESSED VALUE OF THE PROPERTY IN THE APPLICATION.

SWORN (OR AFFIRMED) BEFORE ME AT _____

This _____ day of _____, 200_____

A Commissioner for Taking of Affidavits (or as may be)

Signature of Applicant