

THE CORPORATION OF THE CITY OF ELLIOT LAKE

*B*Y-LAW NO. 16-34

Being a by-law to amend By-law No. 16-6, regulating the proceedings of the Municipal Council of the Corporation of the City of Elliot Lake and its committees.

The Council of the Corporation of the City of Elliot Lake hereby **ENACTS AS FOLLOWS:**

1. **THAT** Council's Procedure By-law No. 16-6, is hereby amended as follows:
 - a) Under Section 3. DEFINITIONS:
 - add the following after the definition for "COUNCIL FLOOR":
"DELEGATION" means an appearance before City Council or Committee for the purpose of directly addressing an item listed on the agenda as being under consideration at that meeting.
 - add the following after the definition for "POINT OF PROCEDURE":
"PRESENTATION" means an appearance before City Council or Committee for the purposes of addressing a new issue or an issue which may be of general interest or concern to a committee or the general public.
 - b) Replace Section 41. with the following:

"41. Any person wishing to make a Presentation to Council shall submit a request to the Clerk by 4:00 pm three business days prior to the meeting at which the person desires to be heard, stating the nature of the business to be discussed."
 - c) Replace Section 43. with the following:

"43. Any person wishing to appear as a Delegation to a Council or Committee shall submit a request to the Clerk by 4:00 pm on the business day immediately preceding the meeting at which the person desires to be heard."
 - d) Insert a new sub-heading "**PUBLIC QUESTION PERIOD**" following Section 46.
 - e) Replace Section 47. with the following:

"47. The Agenda for all Council meetings shall include a public question period for which pre-registration shall not be required, subject to the following provisions:

- (1) persons invited to address Council during Public Question Period shall be restricted to questions pertaining to subjects that appear on the Agenda for that specific Council meeting;
- (2) persons invited to address Council with a question shall:
 - i) state their name for the record;
 - ii) identify the specific agenda item being questioned;
 - iii) succinctly state the question;The Chair shall direct more extensive comments or presentations to the Clerk for addition to a future agenda as a delegation;
- (3) Public Question Period shall be limited to a total of 15 minutes; and each individual addressing Council shall be limited to speaking not more than five minutes in total;
- (4) despite subsection (3), a motion passed by a majority of the Council Members present may extend the length of time allotted to the Public Question Period at any meeting;
- f) Section 22. – remove the words “minimum of twenty-four (24) hours” and replace with the words “two business days”;
Section 81. (2) - remove the words “not later than twenty-four (24) hours” and replace with the words “two business days”;
Section 76.(2)(b) – remove “two business days” and replace with “one business day”;

PASSED this 25th day of April, 2016.

MAYOR

CITY CLERK