

THE CORPORATION OF THE CITY OF ELLIOT LAKE

***B*Y-LAW NO.15-17**

Being a by-law to establish User Fees
for Municipal Services and to repeal
By-law 13-76.

WHEREAS Section 391(1) of the Municipal Act, 2001 authorizes a municipality to impose fees or charges on persons for services or activities provided or done by, or on behalf of it, and for the use of its property including property under its control;

NOW THEREFORE the Council of The Corporation of the City of Elliot Lake **ENACTS AS FOLLOWS:**

1. **THAT** User fees are hereby established for Municipal services or activities as set out in the Schedules listed below and as attached hereto and forming part of this By-law:
 - i) Schedule A – Parks & Recreation
 - ii) Schedule B – Animal Control
 - iii) Schedule C – Transit
 - iv) Schedule D – Fire Department
 - v) Schedule E – General
 - vi) Schedule F – Clerks
 - vii) Schedule G – Planning
 - viii) Schedule H – Landfill Tipping

2. **THAT** all user fees for municipal services are subject to provincial and/or federal taxes.

3. **THAT** this By-law shall come into force and take effect on April 1, 2015.

4. **THAT** By-law 13-76 is hereby repealed.

PASSED THIS 23RD DAY OF MARCH, 2015.

MAYOR

CITY CLERK

| <u>PARKS & REC - PROGRAMS & ADMIN</u> | Price (\$) | AccessCard (\$) | Senior (\$) |
|--|-------------------|------------------------|--------------------|
| Walking Program - Collins Hall (HST included)..... | 1.00 / day | | |
| or (HST included)..... | 10.00 / month | | |
| Indoor Tennis (2x per week) (HST included)..... | 1.00 / visit | | |
| Summer Playground Program (10 days) | 99.75 | 64.84 | |
| Summer Playground Program (5 day pass)..... | 57.75 | 37.54 | |
| Summer Playground Program (1 day pass) | 16.00 | | |
| Electronic Sign (personal message) | 15.00 | | |
| Photocopying (b&w) Volunteer & Non-Profit Groups | 0.10 | | |
| Photocopying (clr) Volunteer & Non-Profit Groups | 0.50 | | |
| Museum Admission - Children (under 17 years)..... | 1.25 | | |
| Museum Admission - Adult..... | 3.00 | | |
| Museum Admission - Family | 6.50 | | |
| Leisure Guide advertising - full page | 525.00 | | |
| Leisure Guide advertising - half page | 395.00 | | |
| Leisure Guide advertising - 1/4 page..... | 225.00 | | |

PARKS & REC - COLLINS HALL

| | |
|---|---------------|
| Community Hall per day, Fri-Sun w/ Alcohol | 450.00 |
| Community Hall per day, Fri-Sun w/o Alcohol | 350.00 |
| Community Hall per hour (youth rate)..... | 30.00 |
| Community Hall per hour (adult rate)..... | 36.00 |
| Kitchen Use (minimum charge 100) | 1.00 / person |
| Kitchen Use (canteen) | 30.00 |
| Ice..... | 30.00 |
| Paper Table Cover (per roll) | 18.00 |
| Premium Paper Table Cover (per roll)..... | 35.00 |
| Yard Sale and/or BBQ | 15.00 |
| Car Wash..... | 15.00 |
| Outside Facility - Chair Rental (per 10, mimium charge) | 2.00 |
| <i>(must arrange pick-up & drop off)</i> | |
| Outside Facility - Table Rental (6 foot) | 5.00 |
| <i>(must arrange pick-up & drop off)</i> | |
| SoCan Fee (with dancing) | 59.17 |
| SoCan Fee (no dancing) | 29.56 |
| Decorating on day before event (per hour)..... | 17.50 |
| Decorating on day before event with lift (per hour)..... | 35.00 |

PARKS & REC – PARKS

| | |
|---|---|
| Sport Field Adult Sports per game..... | 40.00 |
| Sport Field Minor Sports per game..... | 35.00 |
| Sport Field Tournament Rates Weekend | 250.00 |
| Sport Field Tournament Rates..... | 250.00 |
| Sport Field Tournament Rates - extra field (per field)..... | 100.00 |
| Camping Tent Daily | 22.15 |
| Camping Trailer Park Daily..... | 26.55 |
| WestviewPark - Special Event (i.e. Weddings)..... | 80.00 |
| Fence Rental (200 ' per trailer – pick up / return) | 30.00 each trailer |
| Tent (large size)..... | 100.00 plus \$500 refundable damage deposit |

| <u>PARKS & REC – POOL</u> | Price (\$) | AccessCard (\$) | Senior (\$) |
|---|-------------------|------------------------|--------------------|
| Aquacise and Aquajog(single session)..... | 4.65 | | 3.31 |
| Aquacise / Aquajog(10 sessions x 45 minutes) | 41.81 | | 29.86 |
| Pre-School Lessons (10 sessions x 30 min)..... | 65.00 | 42.25 | |
| Swim Kids 1 - 5 Lessons (10 sessions x 30 min)..... | 65.00 | 42.25 | |
| Swim Kids 6 - 10 Lessons (10 sessions x 60 min)..... | 70.00 | 44.50 | |
| Family Rate for Kid's Swim Lessons : first 2 children at full price; 50% off for each additional child. | | | |
| Parent (gym during swim lessons) (10 weeks) | 40.00 | | |
| Bronze Star..... | 75.00 | | |
| Bronze Medallion..... | 105.00 | | |
| Bronze Cross..... | 105.00 | | |
| National Lifeguard Service (NLS) | 165.00 | | |
| Assistant Water Safety Instructor | 165.00 | | |
| Water Safety Instructor..... | 165.00 | | |
| First Aid / CPR (Level C) Certification | 90.00 | | |
| First Aid / CPR Re-Certification | 65.00 | | |
| Private Swimming Lessons (10 sessions x 30 min)..... | 115.00 | | |
| Semi- Private Lessons (10 sessions x 30)..... | 80.00 | | |
| Laminating per foot | 2.00 | | |
| Pool Rental (1-25 people - large and small) | 76.65 | | |
| Pool Rental (26-75 people)..... | 96.60 | | |
| Pool rental (76-150 people) | 115.50 | | |
| Pool Rental (151-198 people)..... | 138.60 | | |
| with whirlpool (1-25) | 94.50 | | |
| with whirlpool (26 - 75) | 119.70 | | |
| with whirlpool (76 - 150) | 147.00 | | |
| with whirlpool (151 - 198) | 173.25 | | |
| Viewing Area | 31.50 | | |
| School Board rental rate..... | 52.50 / hour | | |
| <i>(Includes 1 staff, \$17.50 / hour for additional staff)</i> | | | |
| ELAC rental Rate..... | 55.44 / hour | | |
| <i>(includes 1 staff, \$17.50/hour per additional staff)</i> | | | |

Pool

| | | | |
|------------------------------|--------|--------|--------|
| Youth – Single | 2.65 | | |
| Youth - 10 tickets..... | 23.89 | | |
| Youth - 3 month pass | 46.20 | 30.03 | |
| Youth - 6 month | 73.50 | 47.78 | |
| Youth - 1 year pass | 119.70 | 77.81 | |
| Student – Single | 3.32 | | |
| Student - 10 tickets..... | 29.86 | | |
| Student - 3 month pass | 56.70 | 36.86 | |
| Student - 6 month pass | 96.60 | 62.79 | |
| Student - 1 year pass | 152.25 | 98.96 | |
| Adult – Single | 3.76 | | 2.65 |
| Adult - 10 tickets..... | 33.84 | | 23.89 |
| Adult - 3 month pass..... | 95.55 | 62.11 | 66.89 |
| Adult - 6 month pass..... | 157.50 | 102.38 | 110.25 |
| Adult - 1 year pass..... | 267.75 | 174.04 | 187.43 |

| <u>PARKS & REC – POOL</u> | Price (\$) | AccessCard (\$) | Senior (\$) |
|--------------------------------------|-------------------|------------------------|--------------------|
| Family – Single | 8.63 | | |
| Family - 10 tickets..... | 77.66 | | |
| Family - 3 months | 136.50 | 88.73 | |
| Family - 6 months | 225.75 | 146.74 | |
| Family - 1 year pass | 367.50 | 238.88 | |

Pool & Fitness

| | | | |
|------------------------------|--------|--------|--|
| Youth - Single | 5.31 | | |
| Youth - 3 month pass | 90.30 | | |
| Youth - 6 month | 152.25 | | |
| Youth - 1 year pass | 243.60 | | |
| Student - Single | 5.75 | | |
| Student - 3 month pass | 117.60 | | |
| Student - 6 month pass | 204.75 | | |
| Student - 1 year pass | 305.55 | | |
| Adult - Single | 7.08 | 4.96 | |
| Adult - 3 month pass..... | 197.40 | 138.18 | |
| Adult - 6 month pass..... | 339.15 | 237.41 | |
| Adult - 1 year pass..... | 546.00 | 382.20 | |
| Family - Single..... | 14.87 | | |
| Family - 3 months | 265.65 | | |
| Family - 6 months | 451.50 | | |
| Family - 1 year pass | 724.50 | | |

Fitness

| | | | |
|------------------------------|--------|--------|--|
| Youth - Single | 3.98 | | |
| Youth - 3 month pass | 73.50 | | |
| Youth - 6 month | 126.00 | | |
| Youth - 1 year pass | 204.75 | | |
| Student - Single | 4.65 | | |
| Student - 10 tickets..... | 41.81 | | |
| Student - 3 month pass | 98.70 | | |
| Student - 6 month pass | 170.10 | | |
| Student - 1 year pass | 249.90 | | |
| Adult - Single | 5.53 | 3.89 | |
| Adult - 10 tickets..... | 49.77 | 35.04 | |
| Adult - 3 month pass..... | 162.75 | 113.93 | |
| Adult - 6 month pass..... | 280.35 | 196.25 | |
| Adult - 1 year pass..... | 446.25 | 312.38 | |
| Family - Single..... | 11.38 | | |
| Family - 3 months | 225.75 | | |
| Family - 6 months | 388.50 | | |
| Family - 1 year pass | 593.25 | | |

CENTENNIAL ARENA

Price (\$)

Senior (\$)

Ice and Floor Rates

| | | |
|--|--|--|
| Minor Sport Rate (Non-Prime time) | 55.65 | |
| Minor Sport Rate (Prime Time Mon-Fri- 5pm-12 am) | 87.15 | |
| Special Event Rate (tournaments) | 89.25 | |
| Adult Rate (Non-prime time) | 87.15 | |
| Adult Rate (Prime Time Mon-Fri 5 p.m.-12a.m.) | 126.00 | |
| Out of Town rentals (youth or adult) | 126.00 | |
| Schools Boards | 55.65 | |
| Shinny Hockey Adult Daily Fee | 6.20 | |
| Shinny Hockey – 10 Tickets | 55.75 | |
| Summer Floor Rate – Youth | 55.80 | |
| Summer Floor Rate - Adult | 54.60 | |
| Arena Floor – Weekend Events (Fri-Sun)..... | 1,500.00 | |
| Arena Floor – Alcohol Event..... | 1,000.00 | |
| Arena Floor – Non-Alcohol Events | Hourly Floor Rate plus set-up and clean-up | |

Advertising

| | | |
|---|--------|--------|
| Rink Board (first time new sign – 1 year) | 450.00 | |
| Renewal of existing board (1 year) | 200.00 | |
| Renewal of existing board (3 years) | 500.00 | |
| Olympia Ice Resurfacers(3 year contract) | 725.00 | season |
| ArenaWallSpace (2' x 4') | 50.00 | |
| ArenaWall Space (4' x 4') | 80.00 | |
| ArenaWall Space (4'x8') | 125.00 | |

Public Skating

| | | |
|------------------------------------|--------|-------|
| Youth - Single | 2.65 | |
| Youth - 10 tickets | 23.89 | |
| Youth - 1 season membership..... | 84.00 | |
| Student - Single | 3.32 | |
| Student – 10 tickets | 29.86 | |
| Student - 1 season membership..... | 94.50 | |
| Adult - Single | 3.76 | 2.65 |
| Adult - 10 tickets | 33.84 | 23.89 |
| Adult - 1 season membership..... | 115.50 | 80.85 |
| Family - Single..... | 8.63 | |
| Family - 10 tickets | 77.66 | |
| Family - 1 season membership..... | 136.50 | |

PARKS & REC - CIVIC CENTRE

Price (\$)

Theatre

| | |
|--|---|
| Theatre Auditorium (Local) | 640.00 |
| 2 day booking - for second show | 320.00 |
| Out of Town External Bookings | 755.00 |
| Presentations / Seminars / Conferences (3 hours) | 375.00 |
| Presentations / Seminars – Full Day | 495.00 |
| Rehearsals/ Non Profit Theatre Groups ONLY | N/C ... <u>Max of 3 rehearsals ONLY.</u> |
| Thereafter the \$40.80 p/rehearsal rate will apply. | |
| Rehearsals (3 hours min. each additional hour X \$13.60) | 40.80 |
| School Rentals | 53.00 per hour |
| Electrician & Permit (if direct hook-up is required) | Going Rate |

Sound / Lighting Honorariums & Seat Removals

| | |
|---|--------|
| Rehearsals / Sound checks (2 technicians) | 60.00 |
| Rehearsals / Sound checks (out of town External Bookings) x 2 | 70.00 |
| Shows (2 Technicians) | 110.00 |
| Shows (out of town External Bookings) 2 Technicians | 140.00 |
| Seating per row (removal and installation) | 110.00 |

Room / Equipment Rentals

| | |
|--|--------|
| Piano Rental | 165.00 |
| Theatre lobby, courtyard or parking lot | 110.00 |
| Welcome Centre Lobby | 75.00 |
| Main Floor Meeting Room (per day fee) | 150.00 |
| Main Floor Meeting Room (3 hr. min, ea add. Hr \$13.60) | 40.80 |
| Main Floor Meeting Room / Schools (3 hr. min, ea add. hr \$8.50) | 25.00 |
| 3 rd Floor Boardroom (3 hr. min, ea. add. hr \$13.60) | 40.80 |
| Vacant office space (3 hour minimum) | 40.80 |
| Dressing Rooms (2-3 hour meetings) | 20.00 |

Advertising

Sign Advertising Electronic (out of town External Bookings) / week 54.00

Exhibitions

Grid Wall Panel Rentals:

| | | |
|---------------|-------|----------------|
| Daily | 10.00 |8 panels |
| | 15.00 |16 panels |
| Weekly | 20.00 |8 panels |
| | 25.00 |16 panels |
| Monthly | 50.00 |8 panels |
| | 65.00 |16 panels |

Leases

Regular Rate / square foot 14.87
Non-Profit Arts / culture groups / unit..... 156.00

Front of Building Signage Rental

Front Building Signage Rental50.00 annually

Photocopies

Single sided (b&w).....0.25per copy
Double sided (b&w)0.40per copy

**All fees are plus HST, other than Technicians Honorariums*

ANIMAL CONTROL

Tags

| | |
|---|----------|
| Regular Dog | \$ 80.00 |
| Regular Dog tag BEFORE deadline | \$ 40.00 |
| Spayed/Neutered Dog | \$ 35.00 |
| Spayed/Neutered Dog tag BEFORE deadline | \$ 20.00 |
| Regular Cat | \$ 60.00 |
| Regular Cat BEFORE deadline | \$ 30.00 |
| Spayed/neutered Cat..... | \$ 25.00 |
| Spayed/neutered Cat BEFORE deadline | \$ 15.00 |
| Transfer of License..... | \$ 5.00 |

Animal Shelter Fees

| | |
|----------------|----------|
| Loose pet..... | \$ 60.00 |
|----------------|----------|

The deadline for purchase of dog tags is January 15th.
A letter or bill from a veterinarian that clearly identifies the animal and that it is spayed/neutered must be provided to get the lower rate.
Every applicant for a license who becomes the new owner of a dog or cat after January 15th of the current year, shall pay the Regular Fee (BEFORE deadline fee).

| <u>TRANSIT</u> | Price (\$) | AccessCard (\$) | Senior (\$) |
|---|-------------------|------------------------|--------------------|
| Cash Fare – Tax Included | 2.50 | 2.25 | 2.25 |
| Cash Fare - Student - Tax Included | 2.25 | | |
| Tickets - (book of 12)..... | 24.00 | | |
| MonthlyPass - Adult..... | 62.00 | 40.00 | 52.00 |
| MonthlyPass – Student | 52.00 | 40.00 | |
| Specialized Transit (Handi-Transit) | 2.25 | | |

FIRE DEPARTMENT

| | |
|---|-----------|
| Air Bottle Refills | \$ 7.00 |
| Ann. Business Fire Prev. Inspection 2nd re-inspection | \$ 75.00 |
| Ann. Business Fire Prev. Inspection 3rd re-inspection | \$ 150.00 |
| Ann. Business Fire Prev. Inspection 4th re-inspection | \$ 300.00 |
| Call Answer | \$ 125.00 |
| Elevator rescue..... | \$ 125.00 |
| False Alarm/Failure to Notify | \$ 500.00 |
| Fire Extinguisher Training..... | \$ 10.00 |
| Fire Reports..... | \$ 75.00 |
| File Search | \$ 75.00 |
| Inspections (Private & Commercial) | \$ 75.00 |

Explanations

Air Bottle Refills: per bottle

Call Answer: per year for each direct emergency telephone monitored.

Elevator Rescue: per response regardless of whether or not the person(s) are out upon arrival of fire department.

False Alarms General: \$Cost to a maximum of \$500. After two false alarms caused by controllable factors within a three month period, the cost of the response to be charged back to the owner. Owner as defined by the Fire Code.

False Alarms Caused by Contractors: \$Cost to a maximum of \$500. The cost of the response will be charged back to the contractor at the discretion of the Fire Chief.

Fire Extinguisher Training: \$10 per person. Students are not charged.

Fire Reports: As requested by business professional; private citizens are not charged if the report is for their property.

All requests must be provided in writing.

File Search: As requested by business professional; lawyers in real estate closing, etc. All requests must be provided in writing.

Inspections: As requested by business professionals; lawyers in real estate closing, etc. All requests must be provided in writing along with written permission from the owner. No charge for private homeowners.

GENERAL FEES

| | | |
|---------------------------------------|------------------|-------|
| Duplicate Tax Receipt | \$ | 21.00 |
| Duplicate Water Receipt..... | \$ | 10.50 |
| Late Interest Charges per month | | 1.25% |
| NSF fee | \$ | 40.00 |
| Tax Certificate | \$ | 65.00 |
| Water Certificate..... | \$ | 15.00 |
| Commissioners Signature | See Schedule "F" | |
| Copies & Faxes | See Schedule "F" | |

CLERKS DEPARTMENT

REPRODUCTION / PHOTOCOPYING FEES

| | |
|---|-----------|
| Photocopying for the first 10 pages of a document (per page) | \$.75 |
| And for subsequent pages of the same document (per page) | \$.25 |
| Photocopying on 11X17 paper (per page) | \$ 1.00 |
| Photocopying of public records from the meetings of Council for the use of local media representatives | No charge |
| Facsimile – transmitted (per page) | \$ 2.00 |
| Facsimile – received (per page) | \$ 1.00 |
| Computer text/graphics for the first 10 pages of a document (per page) | \$.75 |
| And for subsequent pages of the same document (per page) | \$.25 |
| Colour photocopies or computer text/graphics (per page) | \$ 1.15 |
| Zoning By-law | \$ 31.50 |
| Official Plan | \$ 55.00 |

Other Fees

| | |
|--|-----------|
| Affidavit/Commissioning (one page document) | \$ 5.30 |
| Affidavit/Commissioning (multiple page document) | \$ 10.65 |
| Certified true copy | \$ 5.30 |
| Marriage License | \$ 130.00 |
| Issue Burial Permit | \$ 20.00 |

Meeting Room Rentals

| | |
|---|-----------|
| Outside organizations - full day | \$ 100.00 |
| Outside organizations - half day or evening | \$ 50.00 |
| Non-profit Community Groups - full day | \$ 20.00 |
| Non-profit Community Groups - half day or evening | \$ 10.00 |
| Government - full day | \$ 50.00 |
| Government - half day or evening | \$ 25.00 |
| Municipal Purposes | n/a |

Priority given to booking for Municipal purposes. Other bookings will not be accepted until one week before the proposed meeting date and provided other facilities are either unavailable or unsuitable. Other bookings will not be accepted if two other rooms are reserved simultaneously.

Evening meetings will not be scheduled unless it is attended by municipal staff or Council member who is a member of the organization or committee and their attendance is required as part of their normal responsibilities.

PLANNING RELATED MATTERS

Type of Application

| | |
|---|-------------|
| Zoning By-law Amendment | \$ 745.00 |
| Official Plan Amendment..... | \$ 745.00 |
| Plan of Subdivision..... | \$ 1,065.00 |
| Zoning By-law and Official Plan Amendment | \$ 1,065.00 |
| Zoning By-Law Amendment and Plan of Subdivision..... | \$ 1,065.00 |
| Official Plan Amendment and Plan of Subdivision..... | \$ 1,065.00 |
| Site Plan Approval Application..... | \$ 165.00 |
| Site Plan Control agreement.....letter(s) of credit + | \$ 1.00 |
| Committee of Adjustment (applications for consent or minor variance)..... | \$ 355.00 |
| Removal of Part lot Control..... | \$ 320.00 |
| Validation Certificate..... | \$ 320.00 |
| Encroachment Agreement..... | \$ 320.00 |
| Property compliance letter..... | \$ 80.00 |
| Site plan Compliance letter..... | \$ 80.00 |
| Zoning Compliance letter..... | \$ 30.00 |
| Any other planning application not specified above..... | \$ 110.00 |

Note

If any of the applications involve a hearing before the Ontario Municipal Board and the Applicant's interest is adverse to that of the City, an additional fee will be required to process the matter and forward material to the OMB. The City will not take any position if the fee is not paid. The amount to be determined by Council based on the anticipated costs of the municipality (\$7,000).

LANDFILL TIPPING FEES

Household, Construction, and Demolition and Bulk Materials will be charged@..... \$60.⁰⁰ per tonne plus HST.
Minimum fee\$5.⁰⁰ plus HST
Contaminated cover material (site remediation material)..... \$225.⁰⁰ plus HST per load
Appliances (Freon units must be drained and tagged)..... no charge
Scrap metal (sorted)no charge
Grass clippings and light yard trimmings (**not** including tree branches, trees, or roots)..... no charge

Residential Household waste will be accepted at no charge with a **three garbage bag limit** per visit.

Volumetric Fees (used in the event that weigh scales are off-line)

Minimum (Car/Van/SUV)\$5.⁰⁰
Small Utility Trailer or small pickup truck (approx. ½ cubic meter)..... \$10.⁰⁰
Full Size Half Ton Truck or Equivalent (approx. 1 cubic meter).....\$20.⁰⁰
Single Axle Truck, commercial trailer, or Equivalent (approx. 4 cubic meters) \$75.⁰⁰
Tandem Axle Truck or Equivalent (approx. 12 cubic meters).....\$225.⁰⁰

All fees will have HST added.