

City Hall – By Appointment Only  
**External Communication**



Effective immediately, Elliot Lake City Hall staff are available to the public by appointment only. Appointments will be made via telephone or email communications based on the schedule and availability of City staff and resource rooms.

Guests with an appointment are asked to present themselves at City Hall 5 minutes before their scheduled appointment. Upon arrival, please wear a protective mask and ring the doorbell for service. Guests will be pre-screened by City Staff with a COVID-19 questionnaire. Upon completion of the questionnaire, guests will be welcomed into City Hall and will be requested to sanitize their hands before proceeding into the meeting space.

The duration of the meeting is limited to the timeframe as booked at the time of appointment. To ensure resolution of issues, please maintain to the agenda for the appointment.