

## *Elliot Lake Economic Development Advisory Committee*

### MANDATE:

1. The Economic Development Advisory Committee will make recommendations to Council through the Committee of the Whole or the Economic Development Standing Committee on matters that will foster and enhance quality of life and prosperity in our community.
2. The Committee advises Council on the development of policy and programs related to the economic vitality with a view to enhancing prosperity through coordinated public investment, fostering private development and retention of existing jobs, and will provide advice and support to the Economic Development Office.
3. The Committee may develop working groups as approved by the Committee of the Whole to assist the Economic Development Office under the direction of the Economic Development Officer in research and development of plans for economic diversity.

### MEMBERSHIP:

EDAC membership shall be comprised of six members of the public to be appointed by council for the term of council, one members of council and the mayor as ex-officio.

### TERMS OF REFERENCE:

Meetings will take place on a monthly basis on a date agreed on by the committee. A chair will be elected by the committee during the first meeting of a new appointed committee.

### **Committee Responsibilities:**

- Act as an idea incubator, welcoming discussion, reviewing and filtering ideas for potential projects and initiatives that would stimulate economic growth.
- Play an active role in providing advice to the Committee of the Whole related to the implementation of the Economic Development Strategic Plan and the City of Elliot Lake Strategic Plan (2015).
- Provide input and feedback on policies, plans and studies undertaken by the City of Elliot Lake that may have an impact on overall economic vitality.

- Make recommendations respecting implementation of the Community Improvement Plans, Streetscape plans and Community Improvement Studies undertaken in Elliot Lake, including capital improvements within the business cores as directed by the Economic Development Office.
- Provide advice and recommendations related to new marketing and promotional ideas and activities that attract visitors and residents to Elliot Lake.
- Assist the City in planning for new attractions and implementation related to the promotion of Tourism Services.
- To report on matters referred to it by the Committee of the Whole or Council.

### **Committee Members shall**

- Work together to develop a common approach that is reasonable and practical.
- Try to attend every Meeting at the time established.
- Be prepared for the Meeting by reading the Meeting Package contents ahead of time and be prepared to discuss Agenda items.
- Be courteous and respect other people's opinions.
- Keep discussions to the topic being dealt with at the time.
- Make sure that their information and facts are correct and are submitted objectively in order to assist in a good decision.
- Members shall declare any situation that is, or has the potential to be, a conflict of interest.

### **RESOURCES:**

- General Manager, Elliot Lake and District Chamber of Commerce
- General Manager, ELNOS
- General Manager, Elliot Lake Retirement Living
- General Manager, East Algoma Community Futures Development Corporation
- Northern Development Officer – Elliot Lake, MNDMF
- Community Economic Development Officer, Industry Canada – Fed Nor
- The CAO as ex-officio and other city staff at the CAO's discretion.