



Chief Building Official

The Corporation of the City of Elliot Lake is currently seeking applications for the position of Chief Building Official. Reporting to the Director of Clerks and Planning Services, the CBO is responsible for the City's Building Department including examining plans, building, and plumbing inspections, and issuing permits in the administration of the provisions of the Ontario Building Code, City of Elliot Lake By-Laws and other applicable legislation. In addition, this position oversees some aspects of Municipal law enforcement including Zoning and Property Standards.

The preferred applicant will have:

- Minimum three (3) year College Diploma in a related discipline (e.g., Civil Engineering Technology, Architectural Technologist or Applied Science Technologist) and current Certified Building Code Official (CBCO) designation.
- Minimum five (5) years of Municipal experience.
- Candidates must also hold a provincial qualification as a Chief Building Official and Inspector in all technical categories of code administration.
- Excellent interpersonal, customer service, report writing, project / time management and communications skills (oral and written) are required. Interaction is with a variety of people inside and outside the organization.
Requires strong communication, negotiation, conflict resolution and problem-solving skills, as well as a high level of confidentiality and professionalism.

Please visit our website at www.elliottlake.ca for more information on the City of Elliot Lake.

Salary Range: \$83,950 - \$99,940 + full employee benefits program.

For more information or to submit your application please visit the Indeed website at <https://ca.indeed.com/job/chief-building-official-a22390b809da8ef0>

All applicants are thanked, but only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, the information gathered is collected pursuant to the Municipal Act and will be used for the purpose of candidate selection. Consistent with the Accessibility for Ontarians with Disabilities Act (AODA) it is the policy of The Corporation of The City of Elliot Lake that qualified individuals with disabilities not be discriminated against because of their disabilities in regard to job application procedures, hiring, and other terms and conditions of employment, including recipients of ODSP & CPP-D. It is further the policy of The Corporation of The City of Elliot Lake to provide reasonable accommodations to qualified individuals with disabilities in all aspects of the employment process. The Corporation of City of Elliot Lake is prepared to modify or adjust the job application process or the job or work environment to make reasonable accommodations to the known physical or mental limitations of the applicant or employee to enable the applicant or employee to be considered for the position he or she desires, to perform the essential functions of the position in question, or to enjoy equal benefits and privileges of employment as are enjoyed by other similarly situated employees without disabilities, unless the accommodation will impose an undue hardship. If reasonable accommodation is needed, please contact Human Resources at hr@city.elliottlake.on.ca.