

## **ELLIOT LAKE PUBLIC LIBRARY BOARD**

*The mission of the Elliot Lake Public Library is to support the individual pursuit of knowledge by opening doors to a world of information, education and recreation, thereby enhancing the economic, social and cultural vitality of our community.*

### **Minutes of a meeting of the Elliot Lake Public Library Board December 8, 2016 Board Room, White Mountain**

**Present:** Ken Pierce, Denis Hupé, Jeannie Meyer, Faye Steel,  
Councillor Nykyforak, Rick Hamilton (via phone) and Chief Librarian Pat McGurk

**Regrets:** Councillor Cyr, Councillor Reinhardt and Pam Cathrae

**Guests:** Larry Mylrea

The meeting was called to order at 4:35 p.m.

**Moved by:** D. Hupé

Resol. 188/2016

**Seconded by:** J. Meyer

Agenda

That the agenda be received with amendments.  
Carried.

There were no conflicts of interest declared.

### **Library Build Update:**

Larry Mylrea provided the board with a construction update.

Construction – Electrical installed

Interior walls up

Exterior walls studded

HVAC and plumbing to be completed next week

Radon mitigation in library in progress

End date for construction February 3, 2017

Action Items - Roof vapour barrier

Entrance doors

Radon mitigation

Firewall insulation – Engineering report

Extra Costs – Window in tech office - \$ 1,500.00

Drinking fountain - \$ 2,500.00

Carpet

Security System - \$20,000.00 + \$ 28.00/monthly fee

**Elliot Lake Public Library Board Meeting  
Minutes – December 8, 2016  
Page 2**

Extra Costs - TV service \$ 500.00 + \$ 69.00/monthly fee – Bell  
Flooring – Bob Cyr will take the price of the floor off  
the contract and we will make arrangements  
to do the floor ourselves.

**Moved by:** D. Hupé  
**Seconded by:** C. Nykyforak  
That the minutes of November 7, 2016  
be received.  
Carried.

Resol. 189/2016  
Minutes of Nov. 7, 2016

**Moved by:** D. Hupé  
**Seconded by:** P. Cathrae  
That the minutes of Nov. 10, 2016  
be received.  
Carried.

Resol. 190/2016  
Minutes of Nov. 10, 2016

**New Business:**

**Moved by:** C. Nykyforak  
**Seconded by:** J. Meyer  
That item 6 a) be placed into closed session as this  
deals with personal matters about an identifiable  
individual according to Section 16.1, Subsection (4)  
of the Public Libraries Act.  
Carried.

Resol. 191/2016  
Item placed in closed session

**Moved by:** C. Nykyforak  
**Seconded by:** J. Meyer  
That the meeting goes into closed session.  
Carried

Resol. 192/2016  
In closed session

**Moved by:** D. Hupé  
**Seconded by:** F. Steel  
That the meeting comes out of closed session.  
Carried

Resol. 193/2016  
Out of closed session

**Correspondence:**

**Moved by:** F. Steel  
**Seconded by:** J. Meyer  
That the Visa statements for October be accepted.  
Carried.

Resol. 194/2016  
Visa statements

**Elliot Lake Public Library Board Meeting  
Minutes – December 8, 2016  
Page 3**

**Moved by:** D. Hupé

**Seconded by:** J. Meyer

That the Librarian's report and circulation stats. for November be accepted.

Carried.

Resol. 195/2016  
Librarian's Report and Circulation Stats.

**Moved by:** F. Steel

**Seconded by:** C. Nykyforak

That the financial statements for November be accepted.

Carried.

Resol. 196/2016  
Financial Statements

**Moved by:** J. Meyer

**Seconded by:** D. Hupé

That the Board approves the additional expense of \$ 1,500.00 for the window in the library technicians office.

Carried.

Resol. 197/2016  
Tech office window

**Moved by:** J. Meyer

**Seconded by:** C. Nykyforak

That the Board approves the purchase of a water fountain at a cost of \$ 2,500.00.

Carried

Resol. 198/2016  
Water fountain

**Moved by:** C. Nykyforak

**Seconded by:** R. Hamilton

That the Board approves TV service at a cost of \$ 500.00 for installation plus monthly fee of \$ 69.00.

The decision for the flooring has been deferred.

Resol. 199/2016

Date of next regular Board meeting will be January 12, 2017 @ 4:30 p.m.

**Moved by:** D. Hupé

**Seconded by:** F. Steel

That the meeting adjourns at 6:15 p.m.

Carried.

Resol. 200/2016  
Adjourn