

## **ELLIOT LAKE PUBLIC LIBRARY BOARD**

*The mission of the Elliot Lake Public Library is to support the individual pursuit of knowledge by opening doors to a world of information, education and recreation, thereby enhancing the economic, social and cultural vitality of our community.*

### **Minutes of a meeting of the Elliot Lake Public Library Board August 10, 2017 @ 7:00 pm Program Room, Public Library**

#### **1. Call to order**

- a. The meeting was called to order at 7:20 pm
- b. Attendees: Ken Pierce, Rick Hamilton, Faye Steel, Jeannie Meyer, Scot Reinhardt (by phone), and Luc Cyr (by phone)

#### **2. Approval of agenda:**

- a. Items of change:
  - i. Item #3 of New Business “recommendation from personnel committee re: City budget request” be moved to the enclosed session under the PLA Act 16.1 (4) (d) labour relations
  - ii. Additions to agenda:
    1. New Business #4. Ken Pierce has indicated a formal retirement notification from the Elliot Lake Library Board will be dated no later than September 10, 2017
    2. New Business #5. Visa log provided to the Board to be entered for consideration
    3. New Business #6. Adoption of Bill 132 “*An act to amend various statues with respect to sexual violence, sexual harassment, domestic violence and related matters*” as received from Paul Cassan

#### **3. Declarations of Conflict of Interest**

- a. None declared

#### **4. New Business:**

- a. Building committee report was received. Recommendations resulting from the report include:
  - i. Ongoing building committee activity for at least a one-year period.
  - ii. Recruitment of another board member to sit on the building committee – Building committee chair deferred this item until September
- b. Accessibility building audit report was received
  - i. Singular recommendation resulting from the report will be reviewed by the building committee

**Elliot Lake Public Library Board special meeting**

**Minutes – August 10, 2017**

**Page 2**

- c. Ken Pierce's retirement
  - i. The board has accepted Ken Pierce's verbal notification that he will be leaving the Elliot Lake Library Board no later than September 10, 2017
- d. Visa log approval
  - i. This item is deferred until September regular board meeting. Motion made by Rick, seconded by Faye. Motion carried Motion 100/2017

**5. Adoption of Bill 132**

*"An act to amend various statutes with respect to sexual violence, sexual harassment, domestic violence and related matters"* as received from Paul Cassan. Motion made by Scot. Seconded by Rick. Motion carried

**6. Closed session:**

- a. Motion made by Rick to begin closed session. Motion 101/2017  
Seconded by Faye. Meeting began closed session
- b. Closed session ended

**7. Items resulting from closed session**

- a. Motion: that the Elliot Lake Public Library Board accepts the proposed 2018 wage increases for part time staff as received from the Personnel committee and the figures be forwarded the City of Elliot Lake for their consideration. Motion made by Rick. Seconded by Faye. Motion carried Motion 102/2017
- b. Motion: That John Hayes in addition to his role as cleaner assume the role of general maintenance and do any repairs with an upset limit of \$250.00 under the authorization of the CEO. Motion made by Rick. Seconded by Faye. Motion carried. Motion 103/2017
- c. Motion: The two employees identified by the Personnel committee be moved to Tier 2 pay scale effective October 1, 2017 as required and this will be forwarded to the City of Elliot Lake for their consideration. Motion made by Rick. Seconded by Faye. Motion carried Motion 104/2017

**8. Date of meeting:** September 14, 2017 @4:30

**9. Motion to adjourn:** by Rick. Seconded by Faye. Meeting adjourned 8:15 pm Motion 105/2017