



**THE CORPORATION OF THE CITY OF ELLIOT LAKE
ELLIOT LAKE FIRE SERVICE**

FULL-TIME PROBATIONARY FIREFIGHTERS (2)

The City of Elliot Lake is looking for new Probationary Firefighters to join the Elliot Lake Fire Service. Working in an Incident Command System, the Firefighter's role is to protect life and property through firefighting, emergency medical and other types of emergency response, often performed under conditions that require strenuous physical exertion. Firefighters are also expected to provide excellent customer service while supporting all 3 lines of defense - Public Education, Fire Safety Standards and Enforcement, and Emergency Response.

ALL APPLICANTS TO THE ELLIOT LAKE FIRE SERVICE MUST:

1. Be legally eligible to work in Canada.
2. Be at least 18 years of age.
3. Be physically fit and mentally able to carry out the duties of a firefighter.
4. Have successfully completed at least four years of secondary education or its equivalent.
5. Be able to meet colour vision and visual field standards.
6. Never have been convicted of a criminal offence for which a pardon has not been granted.
7. Be prepared to undergo a thorough interview, a firefighter knowledge test and medical pre-employment testing as set out by the Elliot Lake Fire Service.
8. Have a valid Ontario Driver's Licence and a good driving record, Class "DZ" preferred.
9. Be qualified in Cardio Pulmonary Resuscitation (CPR) and St. John's Ambulance First Aid prior to any offer of employment being made.
10. Pass the York University Occupation Specific Fitness and Selected Health Assessment.
11. Be currently employed as a Volunteer Firefighter or Career Firefighter.

Please note: the costs of **ALL** required documentation, testing and medicals are solely the responsibility of the applicant.

The Elliot Lake Fire Service sets high standards for all its members and places emphasis on training, versatility and teamwork to meet the demands placed on them by the community. We offer a competitive salary and benefits package, including pension.

Firefighter recruitment processes often attract a high volume of applicants. We regret that the City is unable to respond to individual inquiries during or after the recruitment process. Please do not call the City, Human Resources or the Fire department. If you do have an inquiry, please email the Elliot Lake Human Resources Department at hr@city.elliottlake.on.ca

We thank all applicants who apply, however only those applicants selected to move forward in the recruitment process will be contacted.

To apply for this exciting opportunity, please provide a cover letter, resume and supporting documentation **no later than 4:00pm on April 22, 2024** to:

Email: hr@city.elliottlake.on.ca

Subject Line: Application ELFS

Note: Submissions will only be accepted electronically. The City will not accept applications delivered in person or by mail.

LATE APPLICATIONS WILL NOT BE CONSIDERED

Please visit our website at www.elliottlake.ca for more information on the City of Elliot Lake.

The Corporation of the City of Elliot Lake is committed to inclusive, accessible, and barrier free employment practices and to creating a workplace that reflects and supports diversity. Please let us know if you require an accommodation and we will work with you to ensure a barrier free hiring process

In accordance with the Municipal Freedom of Information & Protection of Privacy Act, all information is collected under the authority of the Municipal Act, 2001, and will only be used during the selection process for the subject posting.

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FORM 2

SELECTION PROCESS SUMMARY

Elliot Lake Fire Service Selection Process is a six (6) step procedure commencing with a public announcement that The Corporation of the City of Elliot Lake is accepting applications. Failure to obtain a passing mark in any step eliminates that candidate from the process and the possibility of employment for this position.

STEP 1 SUBMIT RESUME ONLINE

E-mail resume to hr@city.elliottlake.on.ca
Subject line: Probationary Firefighter 2024
Deadline: April 22, 2024

STEP 2 EVALUATION OF GENERAL FIREFIGHTING KNOWLEDGE

You will complete an exam of 100 questions picked at random in random order from the International Fire Service Training Association manual. This test will be conducted on Saturday, May 25, 2024 at 10:00 am at the W.H. Collins Centre, 120 Hillside Drive North, Elliot Lake, Ontario. If successful, you will be notified of an interview.

STEP 3 PHYSICAL FITNESS TESTING

We will accept the York Protocol Test if less than six (6) months old or make an appointment with Fitness York as soon as possible at fityork@yorku.ca.

STEP 4 STRUCTURED INTERVIEW

Selected applicants will be contacted and provided details on interview.

STEP 5 CONDITIONAL OFFER OF EMPLOYMENT

The applicant will be offered the position of Probationary Firefighter on the following conditions:

1. Passing of 100 question exam.
2. Passing York Protocol Test
3. Passing a Fire Dept. medical (obtained at the applicant's own expense)
4. Providing the City with a favourable Criminal Records Search (obtained at the applicant's own expense)
5. Providing the City with a driver's abstract indicating a clean driving record (obtained at the applicant's own expense)
6. Providing the City with three references that when checked are favourable
7. Obtaining a Class "DZ" drivers licence within 90 days from date of hire

STEP 6 APPOINTMENT TO THE FIRE SERVICE

The successful applicant will commence employment and training as a probationary firefighter. The probationary period is 6 months as set out in the Collective Agreement.