



OPERATIONS MANAGER – PUBLIC WORKS **(Fulltime Permanent)**

The Corporation of the City of Elliot Lake is seeking applications for the position Operations Manager in the Public Works Department. Reporting to the Director of Public Works, this position plans, co-ordinates and supervises field operations to the required productivity, quality and safety standards. It is responsible for the management, maintenance and construction of municipal roadways, and sidewalks, fleet and equipment maintenance, winter control operations and for providing leadership to staff.

The preferred applicant will have:

Education and Training:

- Successful completion of a three (3) year diploma as a Certified Engineering Technologist or related field OR an equivalent combination of education and experience.
- M.O.E. Distribution Collection System Certification is an asset.
- Successful completion of the OGRA construction and maintenance course
- Current Confined Space Entry, Traffic Control, WHMIS, Propane, Chainsaw, First Aid & CPR training programs.
- Five (5) years of related supervisory experience in a municipal public works environment.

Knowledge of:

- Applicable legislation and related regulations.
- Winter operations including preparation
- Strong technical background in water distribution, wastewater collection, road construction and maintenance, solid waste collection and disposal.
- Best practices within areas of responsibilities.
- Knowledge of the Minimum Maintenance Standards and verifying the City remains compliant

Abilities to:

- Communicate effectively both orally and in written form with employees and the public.
- Utilize computer applications including Microsoft Office software.
- Directly supervises 22 employees, plus summer student(s).
- Strong interpersonal and customer relation skills.
- Must possess a valid Province of Ontario Class "DZ" driver's license and have an acceptable driving record.
- Ability to carry a cell phone and be "on-call" - including frequent call outs after regular business hours / working some unusual and extended hours.

Please visit our website at www.cityofelliottlake.on.ca for more information on the City of Elliot Lake.

Salary: \$ 82, 304

To submit your application please visit the Indeed website at <http://www.indeed.com> and search City of Elliot Lake.

You can also paste the URL below into your browser to go directly to the posting:

<https://ca.indeed.com/jobs?q=City%20of%20Elliot%20Lake%20&l=Elliot%20Lake%2C%20ON&vjk=59d510476a50c700>

DEADLINE FOR SUBMISSIONS IS OCTOBER 7, 2022

All applicants are thanked, but only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, the information gathered is collected pursuant to the Municipal Act and will be used for the purpose of candidate selection. Consistent with the Accessibility for Ontarians with Disabilities Act (AODA) it is the policy of The Corporation of The City of Elliot Lake that qualified individuals with disabilities not be discriminated against because of their disabilities in regard to job application procedures, hiring, and other terms and conditions of employment, including recipients of ODSp & CPP-D. It is further the policy of The Corporation of The City of Elliot Lake to provide reasonable accommodations to qualified individuals with disabilities in all aspects of the employment process. The Corporation of City of Elliot Lake is prepared to modify or adjust the job application process or the job or work environment to make reasonable accommodations to the known physical or mental limitations of the applicant or employee to enable the applicant or employee to be considered for the position he or she desires, to perform the essential functions of the position in question, or to enjoy equal benefits and privileges of employment as are enjoyed by other similarly situated employees without disabilities, unless the accommodation will impose an undue hardship. If reasonable accommodation is needed, please contact Human Resources at hr@city.elliottlake.on.ca or 705-848-2287 Ext 2117