



BY-LAW ENFORCEMENT OFFICER (TEMPORARY)

The Corporation of the City of Elliot Lake is seeking applications for the position of Temporary By-Law Enforcement Officer. Reporting to the Director of Clerks and Planning By-Law Enforcement Officers are responsible for enforcement of the animal control, noise, property standards, signs, licensing, weed control act and parking by-laws in the City of Elliot Lake. Issues charges under applicable by-laws or the Provincial Offences Act.

The preferred applicant will have:

QUALIFICATIONS:

- Post-Secondary Certificate or College Diploma in a relevant field, such as Police Foundations, Law & Security, Justice & Administration or law related discipline.
- Successful completion of a recognized course in animal care and/or Certificate as a Municipal Law Enforcement Officer (MLEO) and/or Ontario Association of Property Standards Officer (OAPSO) is preferred.
- Working knowledge of the Provincial Offences Act, with minimum 6 months practical experience with initiating legal proceedings and issuing provincial offences notices (tickets) or orders.
- Must possess and be able to maintain a valid Province of Ontario Class "G" Driver's License.
- Experience in the use of standard computer applications (MS Word & Access)
- Must be able to foster and maintain good public relations and customer service with the general public. Ability to communicate effectively in a variety of situations in relation to the job, especially in tense or conflict situations.
- Excellent interpersonal skills, with the ability to develop and maintain effective working relationships.
- Ability to work rotating shifts (days, afternoons, nights, weekends and holidays) and standby as required.
- May be required to work overtime and weekend work in conformance with the Collective Agreement.
- Ability to lift objects weighing up to 20 kilograms.

Please visit our website at www.cityofelliottlake.on.ca for more information on the City of Elliot Lake.

Salary: \$28.12

To submit your application please visit the Indeed website at <http://www.indeed.com> and search City of Elliot Lake.

You can also paste the URL below into your browser to go directly to the posting:

<https://ca.indeed.com/jobs?q=by%20law&l=Elliot%20Lake%2C%20ON&from=searchOnHP&vjk=68c9b753606342aa>

DEADLINE FOR SUBMISSIONS IS JUNE 30, 2022

All applicants are thanked, but only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, the information gathered is collected pursuant to the Municipal Act and will be used for the purpose of candidate selection. Accommodations are available upon request for candidates taking part in all aspects of the selection process.