

**THE CORPORATION OF THE CITY OF ELLIOT LAKE**

***B*Y-LAW NO. 19-26**

Being a by-law to establish User Fees for  
Municipal Services and to repeal By-law  
18-6.

**WHEREAS** Section 391(1) of the Municipal Act, 2001 authorizes a municipality to impose fees or charges on persons for services or activities provided or done by, or on behalf of it, and for the use of its property including property under its control;

**NOW THEREFORE** the Council of The Corporation of the City of Elliot Lake **ENACTS AS FOLLOWS:**

1. **THAT** User fees are hereby established for Municipal services or activities as set out in the Schedules listed below and as attached hereto and forming part of this By-law:
  - i) Schedule A – City User Fees
  - ii) Schedule B – Cemetery User Fees
2. **THAT** all user fees for municipal services are subject to provincial and/or federal taxes.
3. **THAT** this By-law shall come into force and take effect on June 10, 2019.
4. **THAT** By-law 18-6 be repealed as of June 10, 2019.

**PASSED THIS 10<sup>TH</sup> OF JUNE, 2019.**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CITY CLERK**

By-Law 2019-\_\_\_, Schedule A  
 HST will be applied to all prices except where noted

2016 Price (\$)	2018 PRICE	proposed 2019 PRICE	AAP applicable	Notes / Rationale for 2019	
					Affordable Access pricing, where applicable, is 50%, 75% and 90% off adult price
<b>RECREATION &amp; CULTURE</b>					
<b>Rec &amp; Culture - Programs</b>					
Walking Program - Collins Hall / Single Visit	1.00	2.00	1.77	N	price increased April 2018, no further increase recommended for 2019
Walking Program - Collins Hall / month	10.00	22.60	19.47	N	adjusted fee for rounding with HST
Youth Drop-in Program / Single Visit	n/a	2.00	1.77	N	merged to simplify fee schedule
Summer Playground Program (10 days) (HST exempt)	99.75	110.00	110.00	Y	adjusted fee for HST rounding in April 2018, no further adjustment recommended in 2019
Summer Playground Program (5 day pass) (HST exempt)	57.75	62.75	62.00	Y	adjusted fee for rounding with HST
Summer Playground Program (1 day pass) (HST exempt)	16.00	17.00	17.00	Y	price increased April 2018, no further increase recommended for 2019
Summer Playground Outing (HST exempt)	16.00	new	60.00	N	new fee to cover transportation & admission costs only
<del>Electronic Sign (personal message)</del>	<del>15.00</del>	0.00		N	recommend to remove item entirely
Photocopying for the first 10 pages of a document / pg.	0.75	0.75	1.77	N	adjusted to mirror clerk's office fees, reflect the cost of wages for service and encourage the use of private sector for copying
And for subsequent pages of the same document / pg.	0.25	0.25	0.89	N	
Night at the Museum (children under 14 yrs HST exempt)	new	17.00		N	new programming
Museum Admission - Children (under 14 years) (HST exempt)	1.25	2.00	2.00	N	price increased April 2018, no further increase recommended for 2019
Museum Admission - Adult	3.00	4.00	3.98	N	adjusted fee for rounding with HST
Museum Admission - Family	6.50	8.00	7.97	N	adjusted fee for rounding with HST
Museum Individual Membership	new	22.12		N	requested by Arts & Culture Advisory Committee
Museum Family Membership	new	35.40		N	requested by Arts & Culture Advisory Committee
Registration Processing fee for non profit sport groups	new	53.10		N	responding to customer demand

Some fees were adjusted so that the total after HST was a round number to make it easier for cash handling

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2016 Price (\$)	2018 PRICE	proposed 2019 PRICE	AAP applicable	Notes / Rationale for 2019
—450.00	450.00	0.00	N	restructuring fee schedule, see below
—350.00	350.00	0.00	N	restructuring fee schedule, see below
—30.00	45.00	0.00	N	restructuring fee schedule, see below
—36.00	54.00	0.00	N	restructuring fee schedule, see below
—1.00	100.00	0.00	N	restructuring fee schedule, see below
—30.00	400.00	0.00	N	restructuring fee schedule, see below
—30.00	50.00	0.00	N	restructuring fee schedule, see below
—30.00	50.00	0.00	N	restructuring fee schedule, see below
—35.00	45.00	0.00	N	restructuring fee schedule, see below
—15.00	45.00	0.00	N	restructuring fee schedule, see below
—50.17	50.17	0.00	N	restructuring fee schedule, see below
—30.56	20.56	0.00	N	restructuring fee schedule, see below
—17.50	40.00	0.00	N	restructuring fee schedule, see below
—35.00	60.00	0.00	N	restructuring fee schedule, see below
—	650.44	650.44	N	restructuring fee schedule due to Civic Centre situation
—	575.22	575.22	N	one fee to include entire facility rental, which will round to a whole dollar figure when HST is added
—	420.35	420.35	N	one fee to include entire facility rental, which will round to a whole dollar figure when HST is added
—	261.06	261.06	N	restructuring fee schedule due to Civic Centre situation
—	30.97	30.97	N	simplified fee schedule, which will round to a whole dollar figure when HST is added
—	39.82	39.82	N	simplified fee schedule, which will round to a whole dollar figure when HST is added
—	66.37	66.37	N	simplified fee schedule, which will round to a whole dollar figure when HST is added
—	15.04	15.04	N	adjusted fee for rounding with HST
—	17.70	17.70	N	simplified fee schedule, which will round to a whole dollar figure when HST is added
—	35.40	35.40	N	simplified fee schedule, which will round to a whole dollar figure when HST is added
—	<i>new</i>	110.62	N	responding to customer demand
—	<i>new</i>	176.99	N	responding to customer demand

**Refer to Civic Centre schedule for modified fees now being applied to Collins Hall**

**Parks & Rec - Collins Hall**

Community Hall per day, Fri-Sun w/ Alcohol (12 hours)	—450.00	450.00	0.00	N	restructuring fee schedule, see below
Community Hall per day, Fri-Sun w/o Alcohol (12 hours)	—350.00	350.00	0.00	N	restructuring fee schedule, see below
Community Hall Youth Rate 1.5 hrs. (additional time \$30/hr.)	—30.00	45.00	0.00	N	restructuring fee schedule, see below
Community Hall Adult Rate 1.5 hrs. (additional time \$36/hr.)	—36.00	54.00	0.00	N	restructuring fee schedule, see below
Kitchen Use with event (0.1+ people add \$1.00 each)	—1.00	100.00	0.00	N	restructuring fee schedule, see below
Kitchen Inclusive Use 1st hr. (additional time \$50/hr.)	—30.00	400.00	0.00	N	restructuring fee schedule, see below
Kitchen Use shared facility 2 hrs. (additional time \$30/hr.)	—30.00	50.00	0.00	N	restructuring fee schedule, see below
Ice	—30.00	50.00	0.00	N	restructuring fee schedule, see below
Paper Table Cover (per roll)	—10.00	40.00	0.00	N	restructuring fee schedule, see below
Premium Paper Table Cover (per roll)	—35.00	45.00	0.00	N	restructuring fee schedule, see below
Yard Sale and/or BBQ (outside facility)	—15.00	45.00	0.00	N	restructuring fee schedule, see below
Car Wash (outside facility)	—15.00	45.00	0.00	N	restructuring fee schedule, see below
So-Car Fee (with dancing)	—50.17	50.17	0.00	N	restructuring fee schedule, see below
So-Car Fee (no dancing)	—30.56	20.56	0.00	N	restructuring fee schedule, see below
Decorating/event set up day ahead before event 2 hrs. (additional time \$	—17.50	40.00	0.00	N	restructuring fee schedule, see below
Decorating/event set up day ahead with lift 2 hrs. (additional time \$	—35.00	60.00	0.00	N	restructuring fee schedule, see below
Community Hall per 12 hour day with alcohol, inclusive - OUT OF TOWN	—	650.44	650.44	N	restructuring fee schedule due to Civic Centre situation
Community Hall per 12 hour day with alcohol, inclusive - LOCAL	—	575.22	575.22	N	one fee to include entire facility rental, which will round to a whole dollar figure when HST is added
Community Hall per 12 hour day without alcohol, inclusive - FOR PROFIT	—	420.35	420.35	N	one fee to include entire facility rental, which will round to a whole dollar figure when HST is added
Community Hall per 12 hour day without alcohol, inclusive - NON PROFIT	—	261.06	261.06	N	restructuring fee schedule due to Civic Centre situation
Community Hall Youth Groups or Organizations per hour	—	30.97	30.97	N	simplified fee schedule, which will round to a whole dollar figure when HST is added
Community Hall Adult Rate per hour	—	39.82	39.82	N	simplified fee schedule, which will round to a whole dollar figure when HST is added
Kitchen Use Only per hour	—	66.37	66.37	N	simplified fee schedule, which will round to a whole dollar figure when HST is added
Outdoor Facility Rental (yard sale/car wash/ BBQ) per event	—	15.04	15.04	N	adjusted fee for rounding with HST
Decorating / Event set up or take down per hour	—	17.70	17.70	N	simplified fee schedule, which will round to a whole dollar figure when HST is added
Decorating / Event set up or take down with lift per hour	—	35.40	35.40	N	simplified fee schedule, which will round to a whole dollar figure when HST is added
Decorating / Event set up or take down per day	—	<i>new</i>	110.62	N	responding to customer demand
Decorating / Event set up or take down with lift per day	—	<i>new</i>	176.99	N	responding to customer demand

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**Sports Fields**

Sport Field Adult Sports per game	40.00	42.00	42.48	N	adjusted fee for rounding with HST
Sport Field Minor Sports per game	35.00	37.00	37.17	N	adjusted fee for rounding with HST
Sport Field Tournament Rate Weekend (Fri. - Sun)	250.00	260.00	260.18	N	adjusted fee for rounding with HST
Sport Field Tournament Rate - extra field, per field	100.00	110.00	110.62	N	adjusted fee for rounding with HST
Sport Field School Board/ Non Profit Organization per field, per day		new	110.62	N	responding to customer demand

**Westview Park**

Camping Tent per day	22.15	25.00	26.55	N	nominal increase in 2019 and in 2020 to bring fee up to market value
Camping Trailer/RV per day	26.55	30.00	35.40	N	nominal increase in 2019 and in 2020 to bring fee up to market value
Westview Park - Special Event (i.e. Weddings) per day	80.00	100.00	100.00	N	price increased April 2018, no further increase recommended for 2019
Westview Park - Refundable Key Deposit for Park Event		new	22.12	N	new security feature
Chair/Table Rental for Outdoor Events- customer will pick up and return tables/chairs to Rio Den		new	22.12	N	responding to customer demand
Chair Rental (each) for Indoor Events customer will pick up and return chairs to Collins Hall		new	1.77	N	responding to customer demand
Table Rental (each) for Indoor Events customer will pick up and return chairs to Collins Hall		new	13.27	N	responding to customer demand

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**Affordable Access pricing, where applicable, is 50%, 75% and 90% off adult price**

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<b>Parks &amp; Rec - Pool</b>					
AquaFit (single visit)	4.65	5.00	5.31	N	adjusted fee for rounding with HST
AquaFit - 10 sessions x 45 minutes	41.81	45.00	48.67	Y	adjusted fee for rounding with HST
Pre-School Lessons - 10 sessions x 30 min (HST exempt)	65.00	65.00	65.00	Y	the fee reflects the commitment of the City of Elliot Lake to water safety for children
Swim Kids (ages 1-5) Lessons - 10 sessions x 30 min (HST exempt)	65.00	65.00	65.00	Y	the fee reflects the commitment of the City of Elliot Lake to water safety for children
Swim Kids (ages 6 - 10) Lessons - 10 sessions x 60 min (HST exempt)	70.00	70.00	80.00	Y	adjusted to more accurately reflect programming cost
<i>Family Rate for Kid's Swim Lessons : first 2 children at full price, 50% off for</i>					
<b>Bronze Star</b>	75.00	<del>76.00</del>		N	not offered
Bronze Medallion with manual	105.00	105.00	132.74	Y	responding to customer demand
Bronze Combo (Medallion & Cross) with manual		<b>new</b>	199.12	Y	responding to customer demand
Bronze Cross without manual	105.00	105.00	104.43	Y	responding to customer demand
Bronze Cross with manual		<b>new</b>	132.74	Y	responding to customer demand
National Lifeguard Service with manual	165.00	165.00	185.84	Y	responding to customer demand
National Lifeguard Service Recertification		<b>new</b>	70.80	Y	responding to customer demand
Assistant-Water-Safety-Instructor	<del>165.00</del>	<del>165.00</del>			no longer available
Water Safety Instructor	165.00	165.00	185.84	Y	increased fee to bring up to market value
First Aid / CPR (Level C) Certification	90.00	90.00	132.74	N	increased fee to bring up to market value
First Aid / CPR Recertification	65.00	65.00	66.37	N	adjusted fee for rounding with HST
Private Swimming Lessons 14yrs & under - 5 sessions x 30 min (HST exempt)	115.00	115.00	115.00	N	the fee reflects the commitment of the City of Elliot Lake to water safety for our children
Semi-Private Swimming Lessons 14yrs & under - 5 sessions x 30 min (HST exempt)	80.00	80.00	80.00	N	the fee reflects the commitment of the City of Elliot Lake to water safety for our children
Swimming Lessons 15yrs and over (5 sessions x 30 min)		<b>new</b>	79.85	N	responding to customer demand
Pool Rental (1-25 people - large, small & whirlpool) per hour	76.65	91.65	110.62	N	responding to customer demand
Pool Rental (26-75 people - large, small & whirlpool) per hour	96.60	111.60	137.17	N	responding to customer demand
Pool Rental (76-150 people - large, small & whirlpool) per hour	115.50	130.50	163.72	N	responding to customer demand
Pool Rental (151-199 people)	138.60	<del>153.60</del>		N	responding to lack of customer demand
<i>NOTE: Pool Rental includes 1 lifeguard. Each additional lifeguard @ \$19.50/hr. Based on age of participants, fees are adjusted to the number of lifeguards necessary.</i>					
with-whirlpool (1-25)	94.50	<del>109.50</del>		N	
with-whirlpool (26-75)	119.70	<del>134.70</del>		N	
with-whirlpool (76-150)	147.00	<del>162.00</del>		N	
with-whirlpool (151-199)	173.25	<del>188.25</del>		N	
Small Pool Only with a maximum 25 people per hour		<b>new</b>	57.52	N	responding to customer demand
Viewing Area per hour	31.50	40.00	22.12	N	responding to customer demand
School Board & Non-Profit rental rate per hour	52.50	53.14	53.10	N	adjusted fee for rounding with HST
<i>(Includes 1 lifeguard, for each additional lifeguard - \$19.50 per hour)</i>					
ELAC rental rate / hour			56.42	N	
<i>(Includes 1 staff for each additional staff - \$17.50 per hour)</i>					
<b>Parks &amp; Rec - Pool or Gym</b>					
Child - Single visit POOL ONLY	2.65	3.00	2.66	N	price increased April 2018, no further increase recommended for 2019
Child - 10 visit pass POOL ONLY	23.89	27.00	23.89	N	price increased April 2018, no further increase recommended for 2019
Child - 3 month pass POOL ONLY	46.20	50.00	44.25	Y	price increased April 2018, no further increase recommended for 2019

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		2018 PRICE	2019 PRICE		
Child - 6 month pass POOL ONLY	73.50	75.00	66.37	Y	price increased April 2018, no further increase recommended for 2019
Child - 1 year pass POOL ONLY	119.70	125.00	110.62	Y	price increased April 2018, no further increase recommended for 2019
Senior/Student - Single visit	3.32	4.00	3.10	N	reflecting market policy
Senior/Student - 10 visit pass	29.86	36.00	26.55	N	reflecting market policy
Senior/Student - 3 month pass	56.70	60.00	69.91	Y	reflecting market policy
Senior/Student - 6 month pass	96.60	100.00	115.04	Y	reflecting market policy
Senior/Student - 1 year pass	152.25	155.00	194.69	Y	reflecting market policy
Adult - Single visit	3.76	5.00	4.87	N	adjusted fee for rounding with HST
Adult - 10 visit pass	33.84	45.00	44.25	N	adjusted fee for rounding with HST
Adult - 3 month pass	95.55	100.00	100.00	N	adjusted fee for rounding with HST
Adult - 6 month pass	157.50	175.00	172.57	N	adjusted fee for rounding with HST
Adult - 1 year pass	267.75	280.00	278.76	N	adjusted fee for rounding with HST
Family - Single visit	8.63	10.00	8.85	N	adjusted fee for rounding with HST
Family - 10 tickets	<del>77.66</del>	<del>94.00</del>		N	not utilized
Family - 3 month pass	136.50	145.00	141.59	N	adjusted fee for rounding with HST
Family - 6 month pass	225.75	250.00	247.79	N	adjusted fee for rounding with HST
Family - 1 year pass	367.50	395.00	398.23	N	adjusted fee for rounding with HST

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**Parks & Rec - Swim, Gym & Skate**

Student - Single	525	600		N	
Senior/Student - 3 month pass	117.60	125.00	139.82	N	reflecting market policy
Senior/Student - 6 month pass	204.75	215.00	238.94	N	reflecting market policy
Senior/Student - 1 year pass	305.55	315.00	380.53	N	reflecting market policy
Adult - Single	708	800		N	
Adult - 3 month pass	197.40	197.40	194.89	N	adjusted fee for rounding with HST
Adult - 6 month pass	339.15	339.15	336.28	N	adjusted fee for rounding with HST
Adult - 1 year pass	546.00	546.00	526.55	N	adjusted fee for rounding with HST
Pair - 3 month pass		new	309.73	N	reflecting market policy
Pair - 6 month pass		new	530.97	N	reflecting market policy
Pair - 1 year pass		new	796.46	N	reflecting market policy

**Parks & Rec - Fitness**

Student - Single	465	500		N	combined with pool fees
Student - 10 tickets	41.84	45.00		N	combined with pool fees
Student - 3 month pass	98.20	99.00		N	combined with pool fees
Student - 1 year pass	249.99	250.00		N	combined with pool fees
Adult - Single	553	700		N	combined with pool fees
Adult - 10 tickets	49.77	60.00		N	combined with pool fees
Adult - 3 month pass	162.25	162.00		N	combined with pool fees
Adult - 6 month pass	280.35	280.00		N	combined with pool fees
Adult - 1 year pass	446.25	450.00		N	combined with pool fees

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		2018 PRICE	2019 PRICE		
<b>CENTENNIAL ARENA</b>					
<b>Ice and Floor Rates</b>					
Minor Sport Rate Non-Prime Time per hour	55.65	56.33	55.75	N	adjusted fee for rounding with HST
Minor Sport Rate Prime Time (Mon-Fri: 5pm-12am) per hour	87.15	88.20	87.61	N	adjusted fee for rounding with HST
Special Event Rate-(tournaments,per-hour)	89.25	89.86		N	not utilized
Adult Rate Non-prime Time per hour	87.15	88.20	87.61	N	adjusted fee for rounding with HST
Adult Rate Prime Time (Mon-Fri: 5 pm-12am) per hour	126.00	127.50	127.43	N	adjusted fee for rounding with HST
Out of Town rentals (youth or adult) per hour	126.00	127.50	132.74	N	reflecting market policy
Shimmy Hockey – Single visit	6.20	6.35	6.20	N	adjusted fee for rounding with HST
Schools Boards & Non Profit Non Prime per hour	55.65	56.30	55.75	N	adjusted fee for rounding with HST
Shimmy-Heekey—10-Tickets	55.75	57.45		N	not utilized
Summer Floor Rate – Youth per hour	55.80	54.60	44.25	N	responding to customer demand
Summer Floor Rate – Adult per hour	54.60	55.80	53.10	N	responding to customer demand
Arena Floor—Weekend-Events (Fri-Sun—12 hrs per-day)	1,800.00	4,500.00		N	
Arena Floor – Alcohol Event per day (12 hours)	1,000.00	1,000.00	1,500.00	N	adjusted to capture event expenses
Arena Floor – Non-Alcohol Events per day (12 hours)		new	1,061.95	N	responding to customer demand. Hourly Floor Rate plus set-up and clean-up
Set-up and Clean-up per hour (day before or after event)	17.50	17.50	17.70	N	adjusted fee for rounding with HST
Set-up and Clean-up per hour (with lift, day before or day after event)	35.00	35.00	35.40	N	adjusted fee for rounding with HST



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Notes / Rationale for 2019

2016 Price (\$)	2018 PRICE	proposed 2019 PRICE	AAP applicable	Notes / Rationale for 2019
725.00	725.00		N	
<b>Centennial Arena - Advertising</b>				
Olympia Ice Resurfacer (3 year contract) per season				
<b>Centennial Arena - Public Skating</b>				
2.65	3.00	2.66	N	price increased April 2018, no further increase recommended for 2019
23.89	27.00	23.89	N	price increased April 2018, no further increase recommended for 2019
<del>84.00</del>	<del>84.00</del>		N	remove line entirely
3.32	4.00	3.10	N	reflecting market policy
29.86	36.00	26.55	N	reflecting market policy
3.76	5.00	4.87	N	adjusted fee for rounding with HST
33.84	45.00	44.25	N	adjusted fee for rounding with HST
<del>115.50</del>	<del>115.50</del>		N	remove line entirely
8.63	10.00	8.85	N	adjusted fee for rounding with HST
<del>77.66</del>	<del>90.00</del>		N	remove line entirely
<del>136.50</del>	<del>136.50</del>		N	remove line entirely

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**CIVIC CENTRE / Collins Hall Arts & Theatre Events**

**Theatre**

Theatre Auditorium - includes lobbies (Local For Profit), 10/12 hours	640.00	640.00	637.17	N	SUSPENDED
Theatre Auditorium- includes lobbies (Local Non Profit), 10/12 hours	320.00	260.00	261.06	N	SUSPENDED
Theatre Auditorium- includes lobbies (Out of Town), 10/12 hours	755.00	755.00	752.21	N	SUSPENDED
Presentations / Seminars / Conferences - Half Day	375.00	375.00	376.11	N	adjusted fee for rounding with HST
Presentations / Seminars / Conferences - Full Day	495.00	495.00	500.00	N	adjusted fee for rounding with HST
Rehearsals (Non Profit Local Arts Groups)	no charge	no charge		N	Maximum of 4 rehearsals ONLY (no sound or lighting)
Rehearsals (3 hour minimum charge, with light & sound)	40.80	54.00	54.87	N	adjusted fee for rounding with HST
each additional hour	13.60	36.00	35.40	N	adjusted fee for rounding with HST
School Rentals per hour	53.00	53.00	53.10	N	adjusted fee for rounding with HST
Electrician & Permit (if direct hook-up to electrical panel is required)	Market Rate	Market Rate		N	
Ticket Sales Processing Fee per ticket		new	1.77	N	Not previously in bylaw

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<b>Sound / Lighting Honorariums</b>					
Rehearsals / Sound checks, per technician (HST Exempt)	60.00	64.00	38.00	N	restructuring fee schedule to reflect operating requirements
Rehearsals / Sound checks (out of town) per technician (HST exempt)	70.00	74.00	43.00	N	restructuring fee schedule to reflect operating requirements
Shows per technician (HST exempt)	110.00	114.00	65.00	N	restructuring fee schedule to reflect operating requirements
Shows (out of town), per technician (HST exempt)	140.00	144.00	80.00	N	restructuring fee schedule to reflect operating requirements
<b>Meeting Room / Equipment Rentals</b>					
Piano Rental (plus tuning costs)	100.00	100.00	100.00	N	SUSPENDED
Tuning Costs			market rate	N	SUSPENDED
Welcome Centre Lobby per day	75.00	75.00	75.22	N	SUSPENDED
Main Floor Meeting Room per day	150.00	150.00	150.44	N	SUSPENDED
Main Floor Meeting Room per hour	40.80	25.00	22.12	N	SUSPENDED
Training Room per hour		30.00	30.97	N	SUSPENDED
Training Room per day			159.29	N	SUSPENDED
Dressing Room 3 hour rental per room	20.00		22.12	N	SUSPENDED
Dressing Room each additional hour per room		0.00		N	SUSPENDED
Dressing Room each additional hour per room	20.00		13.27	N	SUSPENDED
<del>Non-Operating Hours Opening Fee</del>		54.00		N	SUSPENDED
Projector rental		25.00	22.12	N	SUSPENDED
<del>Flip Charts (per chart)</del>		5.00		N	SUSPENDED
Sunday Rental Fall/Winter Non Operating Hours 3 hour minimum	20.00		154.87	N	SUSPENDED
Sunday Rental Fall/Winter Non Operating Hours each additional hour	20.00		30.97	N	SUSPENDED
Sunday Rental Fall/Winter Non Operating Hours Full Day	20.00		265.49	N	SUSPENDED
Welcome Centre lobby or Pool lobby free of charge for non profit group registration session				N	SUSPENDED
<del>Advertising</del>				N	SUSPENDED
<del>Electronic Sign Advertising (out of town External Bookings) / week</del>		60.00		N	SUSPENDED

By-Law 2019-\_\_\_, Schedule A  
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	2016 Price (\$)	2018 PRICE	proposed 2019 PRICE	AAP applicable	Notes / Rationale for 2019
<b>CIVIC CENTRE</b>					
<b>Exhibitions</b>					
<b>Grid Wall Panel Rentals:</b>					
Daily (8 panels)	10.00	10.00	10.62	N	N adjusted fee for rounding with HST
(16 panels)	15.00	15.00	15.04	N	N adjusted fee for rounding with HST
Weekly (8 panels)	20.00	20.00	19.47	N	N adjusted fee for rounding with HST
(16 panels)	25.00	25.00	24.78	N	N adjusted fee for rounding with HST
Monthly (8 panels)	50.00	50.00	50.44	N	N adjusted fee for rounding with HST
(16 panels)	65.00	65.00	64.60	N	N adjusted fee for rounding with HST
<b>Civic Centre - Leases</b>					
Regular Rate / square foot	15.17	15.79	16.11	N	SUSPENDED
Non-Profit Arts / culture groups / unit	156.00	165.43	168.72	N	SUSPENDED
<b>Civic Centre - Front of Building Signage Rental</b>					
Front of Building Signage annual rental			44.25	N	SUSPENDED
<b>Photocopies</b>				N	
Single-sided (b&w) / copy	0.45	0.75		N	fees also captured under Recreation Admin and Clerk's area
Double-sided (b&w) / copy	0.40	1.00		N	

\*All fees are plus HST, other than Technicians Honorariums

By-Law 2019-\_\_\_, Schedule A  
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2016 Price (\$)	2018 PRICE	proposed 2019 PRICE	AAP applicable?	Notes / Rationale for 2019

**ANIMAL CONTROL**

**Tags**

Regular Dog	80.00	80.00	80.00	no increase recommended for 2019 (in line with other municipalities)
Regular Dog tag BEFORE deadline	40.00	40.00	40.00	no increase recommended for 2019 (in line with other municipalities)
Spayed/Neutered Dog	35.00	35.00	35.00	Y no increase recommended for 2019 (in line with other municipalities)
Spayed/Neutered Dog tag BEFORE deadline	20.00	20.00	20.00	Y no increase recommended for 2019 (in line with other municipalities)
Regular Cat	60.00	60.00	60.00	no increase recommended for 2019 (in line with other municipalities)
Regular Cat BEFORE deadline	30.00	30.00	30.00	no increase recommended for 2019 (in line with other municipalities)
Spayed/neutered Cat	25.00	25.00	25.00	Y no increase recommended for 2019 (in line with other municipalities)
Spayed/neutered Cat BEFORE deadline	15.00	15.00	15.00	Y no increase recommended for 2019 (in line with other municipalities)
Transfer of License	5.00	5.00	5.00	no increase recommended for 2019 (in line with other municipalities)

**Animal Shelter Fees**

Pet at large	60.00	60.00	60.00	N no increase recommended for 2019 (in line with other municipalities)
Shelter Fees per day or part thereof	25.00	30.00	30.00	N no increase recommended for 2019 (in line with other municipalities)

The deadline to purchase pet tags is January 15th. Purchase your pet tag before January 15th and receive the discounted price.

A letter or bill from a veterinarian that clearly identifies the animal and that it is spayed/neutered must be provided to get the lower rate.

Every applicant for a license who becomes the new owner of a dog or cat after January 15th of the current year, shall pay the Regular Fee (BEFORE deadline fee).

PLEASE NOTE: Refunds will not be given if Affordable Access Card holders purchase a pet tag prior to January 1, 2017.

**By-Law 2019-\_\_\_, Schedule A**  
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	2016 Price (\$)	2018 PRICE	proposed 2019 PRICE	AAP applicable?	Notes / Rationale for 2019
Cash Fare – Tax Included	2.50	2.50	2.50	N	no change recommended to fees for 2019. will be reviewed in fall (after all buses equipped with AODA and traffic counting equipment etc)
Cash Fare - Student - Tax Included	2.25	2.25	2.25	N	no change recommended to fees for 2019. will be reviewed in fall (after all buses equipped with AODA and traffic counting equipment etc)
Tickets - (book of 12)	24.00	24.00	24.00	N	no change recommended to fees for 2019. will be reviewed in fall (after all buses equipped with AODA and traffic counting equipment etc)
Monthly Pass - Adult	62.00	62.00	62.00	Y	no change recommended to fees for 2019. will be reviewed in fall (after all buses equipped with AODA and traffic counting equipment etc)
Monthly Pass – Student	52.00	52.00	52.00	Y	no change recommended to fees for 2019. will be reviewed in fall (after all buses equipped with AODA and traffic counting equipment etc)
Specialized Transit (Handi-Transit)	2.25	2.25	2.25		no change recommended to fees for 2019. will be reviewed in fall (after all buses equipped with AODA and traffic counting equipment etc)
<b>FIRE DEPARTMENT</b>					
Call Answer	125.00	150.00	150.00	N	price increased 2018, no further increase recommended for 2019
Elevator rescue	125.00	200.00	200.00	N	price increased 2018, no further increase recommended for 2019
False Alarm/Failure to Notify	500.00	500.00	500.00	N	no increase recommended for 2019
Fire Extinguisher Training	10.00	10.00	10.00	N	no increase recommended for 2019
Fire Reports	75.00	125.00	125.00	N	no increase recommended for 2019
File Search	75.00	125.00	125.00	N	no increase recommended for 2019
Open Air Burn Permits (Seasonal, April 1 – October 31)	5.00	5.00	5.00	N	no increase recommended for 2019

**Explanations**

- Call Answer: per year for each direct emergency telephone monitored.
- Elevator Rescue: per response regardless of whether or not the persons are out upon arrival of fire department.
- False Alarms General: \$Cost to a maximum of \$500. After two false alarms caused by controllable factors within a three month period, the cost of the response to be charged back to the owner. Owner as defined by the Fire Code.
- False Alarms Caused by Contractors: Cost to a maximum of \$500. The cost of the response will be charged back to the contractor at the discretion of the Fire Chief.
- Fire Extinguisher Training: \$10 per person. Students are not charged.
- Fire Reports: Fee applies to all non-residential properties and third party (lawyer, insurance, etc.) requests for residential properties.
- File Search: As above. All requests must be made in writing.
- Inspections: As above. All requests must be made in writing along with written permission of the property owner.

By-Law 2019-\_\_\_, Schedule A  
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2016 Price (\$)	2018 PRICE	proposed 2019 PRICE	AAP applicability	Notes / Rationale for 2019
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**CLERKS / TREASURY DEPARTMENT**

**General Fees**

Duplicate Tax Receipt	22.00	23.00	23.50	N	CPI based increase
Duplicate Water Receipt	11.00	23.00	23.50	N	CPI based increase
Late Interest Charges per month	1.25%	1.25%	1.25%	N	per bylaw/Municipal Act
NSF fee	50.00	50.00	50.00	N	consistent with bank fees
Tax Certificate	65.00	66.00	67.50	N	CPI based increase
Water Certificate	17.00	66.00	67.50	N	CPI based increase

**Reproductions / Photocopying**

Photocopying for the first 10 pages of a document / pg	0.75	0.75	1.77	N	adjusted fee for HST rounding, reflect the cost of wages for service and encourage the use of private sector for copying
And for subsequent pages of the same document / pg	0.25	0.25	0.89	N	adjusted fee for HST rounding, reflect the cost of wages for service and encourage the use of private sector for copying
Photocopying on 11X17 paper / page	1.00	1.00	2.21	N	adjusted fee for HST rounding, reflect the cost of wages for service and encourage the use of private sector for copying
Photocopying of public records from the meetings of Council for the use of local media representatives.	No charge	no charge	no charge	N	recommend delete this from bylaw. Local media can receive electronic copies only.
Facsimile – transmitted / page	2.00	2.00	2.21	N	adjusted fee for HST rounding, reflect the cost of wages for service and encourage the use of private sector for copying
Facsimile – received / page	1.00	1.00	1.77	N	adjusted fee for HST rounding, reflect the cost of wages for service and encourage the use of private sector for copying
Computer text/graphics for the first 10 pages of a document / p:	0.75	0.75	1.77	N	adjusted fee for HST rounding, reflect the cost of wages for service and encourage the use of private sector for copying
And for subsequent pages of the same document / page	0.25	0.25	0.89	N	adjusted fee for HST rounding, reflect the cost of wages for service and encourage the use of private sector for copying
Colour photocopies or computer text/graphics / page	1.15	1.15	2.21	N	adjusted fee for HST rounding, reflect the cost of wages for service and encourage the use of private sector for copying
Zoning By-law	31.50	35.00	35.00	N	No increase recommended for 2019
Official Plan	55.00	60.00	60.00	N	No increase recommended for 2019

**Other Fees**

Affidavit/Commissioning (one page document)	5.30	6.20	8.85	N	To be consistent with other municipalities
Affidavit/Commissioning (multiple page document)	10.65	10.65	22.13	N	To be consistent with other municipalities
Certified true copy	5.30	6.20	8.85	N	To be consistent with other municipalities
Marriage License	130.00	130.00	130.00	N	No increase recommended for 2019
Issue Burial Permit	20.00	20.00	20.00	N	No increase recommended for 2019

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Meeting Room Rentals	2016 Price (\$)	2018 PRICE	proposed 2019 PRICE	AAP applicable?	Notes / Rationale for 2019
Outside organizations - half day or evening	50.00	53.00	53.00	N	higher than most locally available spaces (in order to avoid unduly competing with private sector)
Non-profit Community Groups - full day	20.00	21.00	21.00	N	most locally available spaces either do not offer non-profit discounts or offer more
Non-profit Community Groups - half day or evening	10.00	11.00	11.00	N	most locally available spaces either do not offer non-profit discounts or offer more
Government - full day	50.00	53.00	53.00	N	most government meetings require government space and confidentiality
Government - half day or evening	25.00	27.00	27.00	N	most government meetings require government space and confidentiality
Municipal Purposes		no charge			no fee if mtg is for a municipal purpose

Priority given to booking for Municipal purposes. Other bookings will not be accepted until one week before the proposed meeting date and provided other facilities are either unavailable or unsuitable.

Other bookings will not be accepted if two other rooms are reserved simultaneously.

Evening meetings will not be scheduled unless it is attended by municipal staff or Council member who is a member of the organization or committee and their attendance is required as part of their normal responsibilities.



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Notes / Rationale for 2019

**PLANNING RELATED MATTERS**

Type of Application	2016 Price (\$)	2018 PRICE	proposed 2019 PRICE	AAP applicable	Notes / Rationale for 2019
Zoning By-law Amendment	745.00	750.00	750.00		no changes recommended for 2019
Official Plan Amendment	745.00	750.00	750.00		no changes recommended for 2019
Plan of Subdivision	1,065	1,065.00	1,065.00		no changes recommended for 2019
Zoning By-law and Official Plan Amendment	1,065	1,065.00	1,065.00		no changes recommended for 2019
Zoning By-Law Amendment and Plan of Subdivision	1,065	1,065.00	1,065.00		no changes recommended for 2019
Official Plan Amendment and Plan of Subdivision	1,065	1,065.00	1,065.00		no changes recommended for 2019
Site Plan Approval Application	165.00	165.00	165.00		no changes recommended for 2019
Site Plan Control agreement	1.00	1.00	1.00		no changes recommended for 2019
Committee of Adjustment (applications for consent or minor vari	355.00	355.00	355.00		no changes recommended for 2019
Removal of Part lot Control	320.00	320.00	320.00		no changes recommended for 2019
Validation Certificate	320.00	320.00	320.00		no changes recommended for 2019
Encroachment Agreement	320.00	320.00	320.00		no changes recommended for 2019
Property compliance letter	80.00	80.00	80.00		no changes recommended for 2019
Site plan Compliance letter	80.00	80.00	80.00		no changes recommended for 2019
Zoning Compliance letter	30.00	30.00	30.00		no changes recommended for 2019
Any other planning application not specified above	110.00	110.00	110.00		no changes recommended for 2019

**Note**

If any of the applications involve a hearing before the Ontario Municipal Board and the Applicant's interest is adverse to that of the City, an additional fee will be required to process the matter and forward material to the OMB. The City will not take any position if the fee is not paid. The amount to be determined by Council based on the anticipated costs of the municipality (\$7,000).

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2016 Price (\$)	2018 PRICE	proposed 2019 PRICE	AAP applicable	Notes / Rationale for 2019
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**LANDFILL TIPPING FEES**

Household, Construction, and Demolition and Bulk Materials / tonne	60.00	60.00	60.00	Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Minimum fee	5.00	5.00	5.00	Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Contaminated cover material (site remediation material) / load	225.00	225.00	225.00	Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Appliances (Freon units must be drained and tagged)	no charge	no charge	no charge	Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Scrap metal (sorted)	no charge	no charge	no charge	Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Grass clippings and light yard trimmings (not including tree branches, trees, or roots)	no charge	no charge	no charge	Prices re. landfill are at par with neighbouring municipalities - no increase recommended.

Residential Household waste will be accepted at no charge with a **three garbage bag limit** per visit.

**Volumetric Fees (used in the event that weigh scales are offline)**

Minimum (Car/Van/SUV)	5.00	5.00	5.00	Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Small Utility Trailer or small pickup truck (approx. 1/2 cubic meter)	10.00	10.00	10.00	Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Full-Size Half Ton Truck or Equivalent (approx. 1 cubic meter)	20.00	20.00	20.00	Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Single Axle Truck, commercial trailer, or Equivalent (approx. 4 cubic meters)	75.00	75.00	75.00	Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Tandem Axle Truck or Equivalent (approx. 12 cubic meters)	225.00	225.00	225.00	Prices re. landfill are at par with neighbouring municipalities - no increase recommended.

Residential Household waste will be accepted at no charge with a **three garbage bag limit** per visit.

**SEPTAGE RECEIVING**

Septage Receiving - per cubic meter	32.00	32.00	32.00	No increase to the septage disposal recommended for upcoming year.
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**WOODLANDS CEMETERY**

**Price List**

<b>Sale of Interment Rights</b>	<b>Lot</b>	<b>+ Care and maintenance</b>	<b>= Interment Rights</b>	<b>+ Tax</b>	<b>= Total</b>
Adult Lot - 1.22 m (4 ft.) x 3.049 m (10 ft.); equal to 3.72 sq m (40 sq ft)	\$450.00	\$300.00	\$750.00	\$97.50	\$847.50
Child Lot - 0.762 m (2.5 ft.) x 1.829 m (6 ft.); equal to 1.394 sq m (15 sq ft)	\$165.00	\$150.00	\$315.00	\$40.95	\$355.95
Cremation Lot - 0.915 m (3 ft.) x .915 m (3 ft.); equal to 0.837 sq m (9 sq ft)	\$170.00	\$150.00	\$320.00	\$41.60	\$361.60
<b>Mortuary Niche Wall – SOLD OUT</b>					
Row N 6 (top row)	\$935.00	\$165.00	\$1,100.00	\$143.00	\$1,243.00
Rows N 3 – 5 (upper rows)	\$1,105.00	\$195.00	\$1,300.00	\$169.00	\$1,469.00
Row N 2 (lower row)	\$935.00	\$165.00	\$1,100.00	\$143.00	\$1,243.00
Row N 1 (bottom row)	\$845.75	\$149.25	\$995.00	\$129.35	\$1,124.35
<b>Millennium Niche Wall - SOLD OUT</b>					
<b>Granite Niche Wall – SOLD OUT</b>					
Rows G 3 – 5 (upper rows)	\$1,776.50	\$313.50	\$2,090.00	\$271.70	\$2,361.70
Row G 2 (lower row)	\$1,649.00	\$291.00	\$1,940.00	\$252.20	\$2,192.20
Row G 1 (bottom row)	\$1,581.00	\$279.00	\$1,860.00	\$241.80	\$2,101.80
<b>Harmony Niche Wall (10½X10¼X16)</b>					
Rows H 3-5 (upper rows)	\$2,048.50	\$361.50	\$2,410.00	\$313.30	\$2,723.30
Row H 2 (lower row)	\$1,848.75	\$326.25	\$2,175.00	\$282.75	\$2,457.75
Row H 1 (bottom row)	\$1,649.00	\$291.00	\$1,940.00	\$252.20	\$2,192.20
<b>Odyssey Niche Wall (11 7/8 X11 7/8 X15 ¾ “ )</b>					
Rows O 5,6	\$2,120.75	\$374.25	\$2,495.00	\$324.35	\$2,819.35
Rows O 3,4	\$1,921.00	\$339.00	\$2,260.00	\$293.80	\$2,553.80
Rows O 1,2	\$1,721.25	\$303.75	\$2,025.00	\$263.25	\$2,288.25
<b>Perennial Niche Wall</b>					
Rows P 2,3,4 - Tower 13 7/8"HighX11 7/8"Wide X18 7/8"Deep	\$1,950.75	\$344.25	\$2,295.00	\$298.35	\$2,593.35
Row P 1 - Tower	\$1,751.00	\$309.00	\$2,060.00	\$267.80	\$2,327.80
Rows P 2,3 – Curved 13 7/8"HighX11 7/8"Wide X16 1/8"Deep	\$1,751.00	\$309.00	\$2,060.00	\$267.80	\$2,327.80
Row P 1 - Curved	\$1,649.00	\$291.00	\$1,940.00	\$252.20	\$2,192.20
<p>Cost of Bronze plaques is included in the lot price for niches. The bronze plaque will be returned upon request to the rightsholder upon release of interment rights. The bronze plaque cost is non-refundable.</p>					

**CEMETERY SERVICES & OPENING & CLOSING CHARGES**

Minimum Charges for Opening & Closing	2019 Regular charge	Winter charge Dec. 1 <sup>st</sup> to April 30 <sup>th</sup>
Burial of Adult remains	\$675.00+ tax	\$2300.00+ tax
Burial of Infant remains	\$198.00+ tax	\$356.00+ tax
Burial of Cremated remains (Plot or Niche Wall)	\$175.00+ tax	\$305.00+ tax
For disinterment of previously buried casket for re-burial in another location or in another cemetery	\$1200.00+ tax	n/a
For disinterment and re-burial in the same location	\$1100.00+ tax	n/a
For disinterment of cremated remains	\$268.00+ tax	n/a

Cemetery Services are payable at the time the services are requested and prior to the time of interment.

Chargeable Service Rates for Opening & Closing of Plots	Rate
Saturday premium charges - Cremains / Regular	\$196.00 / \$392.00 + tax
Winter burial hourly rate (after 4 hours)	\$132.00 / hour + tax
Snow clearing of road, parking lot, and entry to mortuary	\$132.00 / clearing + tax
Mortuary storage for burial in another cemetery	\$55.00 / month + tax
Administration, miscellaneous equipment fees & supplies and materials	15% of chargeable service rates

Miscellaneous Charges	Rate
Marker Permit (flat markers over 173 sq inches)	\$50.00+ tax
Transfer and re-issuing a Certificate of Interment Rights	\$40.00+ tax
Removal of niche plaque	\$40.00 + tax

**NOTES:** Applicable Federal and provincial taxes are extra.