



CITY CLERKS DEPARTMENT

Lottery Licensing Division
City Hall
45 Hillside Drive North
Elliot Lake, ON P5A 1X5
Tel: (705) 848-2287 ext. 2103
Email: lottery@elliottlake.ca

APPLICATION FOR LOTTERY LICENSING ELIGIBILITY

This application must be completed and forwarded to the Lottery Licensing Department.

- 1. Name of Organization: _____
- 2. Official Address: _____
- 3. Does the organization have a place of business in Ontario? If so where?

Address	City	Province	Postal Code
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- 4. How long has the Organization been in operation? _____
Fiscal Year End _____
- 5. Which of the four classification of charitable objects does the primary purposes of the organization match?
 - a) the relief of poverty; _____
 - b) the advancement of education; _____
 - c) the advancement of religion; of, _____
 - d) any other charitable purposes beneficial to the community not falling under a, b, or c (for i.e. arts, youth sports, service clubs) please specify _____

What are your Charitable Programs and Services?

6. Is the organization established to provide charitable services in Ontario and use proceeds for objects or purposes which benefit Ontario residents?

7. Is the charitable benefit to be achieved by the applicant denied to any segment of the community of Elliot Lake?

8. Does a large portion or percentage of the community of Elliot Lake, as a whole, benefit by the fund raising of the applicant?

9. Is the applicant properly organized such that it is separate from any other organization? (e.g. legally, financially, organizationally)

10. Has the applicant been in operation for at least one (1) year and have a proven charitable mandate?

11. Is the organization registered with Revenue Canada as a Charitable Organization?

Registration No: _____ Date issued: _____

12. Is the organization incorporated as a non-profit organization in the Province of Ontario?

Yes _____ No _____ If Yes Incorporation # _____

Is the organization presently licensed by any other Municipality in Ontario? _____

If so, which municipality?

13. Describe your organizations aims and objectives.

PRINCIPAL/DIRECTING OFFICERS (must consist of three officers)

We the undersigned, declare that all information provided in and with the application is factual and correct.

PRINTED NAME

SIGNATURE

DATE

PRINTED NAME

SIGNATURE

DATE

PRINTED NAME

SIGNATURE

DATE

CONTACT INFORMATION:

Please provide a contact name, mailing address, phone number and email address:

Name

Street Address

City

Postal Code

Phone Number

Email Address

REQUIRED DOCUMENTS TO BE SUBMITTED WITH CHARITABLE APPLICATION

- Proof that your organization has been in existence at least one (1) year within the province of Ontario
- A copy of your organization's articles of incorporation and/or a copy of your organization's constitution and bylaws
- A copy of your organization's budget for this year, and for last year
- A financial report with supporting documentation for preceding year
- A list of your current board of directors including names, addresses, telephone numbers and emails
- Any other information that will help assist in determining the charitable nature and objects and purposes of your organization and including an annual report, charitable registration number for income taxes, etc.

MINIMUM REQUIREMENTS OF A CONSTITUTION

Note: For the purpose of proving eligibility as a charity, the constitution of an organization **must**, as a minimum, include the following:

- the organization's name;
- the organization's purpose;
- the organization's structure (i.e. president, secretary, treasurer);
- a clause stating that the organization shall be carried on without purpose of gain for its members;
- a statement that upon dissolution of the organization, any remaining funds will be given to a recognized charity;
- the effective date of the organization, and signature of at least three (3) of the organizations directing officers

SPORTS ORGANIZATIONS

Gaming Proceeds may only be used to support amateur athletes under the age of 18 years. The licensee organization must be an association or club which governs numerous teams.

- Attach a listing of the number of players and the range of their ages.
- Sports Groups that have both junior (under the age of 18) as well as senior participants (18 years of age and over) **must submit separate budgets.**
The costs to deliver the youth program must be clearly isolated from the adult program.