



## Box C: Statement of Campaign Income and Expenses

### LOAN

Name of bank or recognized lending institution \_\_\_\_\_

Amount borrowed  
\$ 0

### INCOME

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	_____
Revenue from items \$25 or less	+ \$	_____
Sign deposit refund	+ \$	_____
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$	_____
Interest earned by campaign bank account	+ \$	_____
Other (provide full details)		
1. _____	+ \$	_____
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
6. _____	+ \$	_____

**Total Campaign Income (Do not include loan)**

= \$ \_\_\_\_\_ **C1**

### EXPENSES (Note: Include the value of contributions of goods and services)

#### 1. Expenses subject to general spending limit

Inventory from previous campaign used in this campaign (list details in Table 2 of Schedule 1)	+ \$	_____
Advertising	+ \$	_____
Brochures/flyers	+ \$	_____
Signs (including sign deposit)	+ \$	<u>135.60</u>
Meetings hosted	+ \$	_____
Office expenses incurred until voting day	+ \$	_____
Phone and/or internet expenses incurred until voting day	+ \$	_____
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$	_____
Bank charges incurred until voting day	+ \$	_____
Interest charged on loan until voting day	+ \$	_____
Other (provide full details)		
1. <u>General Miscellaneous Revenue</u>	+ \$	<u>100.00</u>
2. <u>from Town Receipt of Payment</u>	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
6. _____	+ \$	_____

**Total Expenses subject to general spending limit** = \$ 235.60 **C2**

#### 2. Expenses subject to spending limit for parties and other expressions of appreciation

1. _____	+ \$	<u>0</u>
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2. \_\_\_\_\_ + \$ \_\_\_\_\_  
 3. \_\_\_\_\_ + \$ \_\_\_\_\_  
 4. \_\_\_\_\_ + \$ \_\_\_\_\_  
 5. \_\_\_\_\_ + \$ \_\_\_\_\_

**Total Expenses subject to spending limit for parties and other expressions of appreciation** = \$                      **C3**

**3. Expenses not subject to spending limits**

Accounting and audit + \$ \_\_\_\_\_  
 Cost of fundraising events/activities (list details in Part IV of Schedule 2) + \$ \_\_\_\_\_  
 Office expenses incurred after voting day + \$ \_\_\_\_\_  
 Phone and/or internet expenses incurred after voting day + \$ \_\_\_\_\_  
 Salaries, benefits, honoraria, professional fees incurred after voting day + \$ \_\_\_\_\_  
 Bank charges incurred after voting day + \$ \_\_\_\_\_  
 Interest charged on loan after voting day + \$ \_\_\_\_\_  
 Expenses related to recount + \$ \_\_\_\_\_  
 Expenses related to controverted election + \$ \_\_\_\_\_  
 Expenses related to compliance audit + \$ \_\_\_\_\_  
 Expenses related to candidate's disability (provide full details)

1. \_\_\_\_\_ + \$ \_\_\_\_\_  
 2. \_\_\_\_\_ + \$ \_\_\_\_\_  
 3. \_\_\_\_\_ + \$ \_\_\_\_\_  
 4. \_\_\_\_\_ + \$ \_\_\_\_\_  
 5. \_\_\_\_\_ + \$ \_\_\_\_\_

Other (provide full details)

1. \_\_\_\_\_ + \$ \_\_\_\_\_  
 2. \_\_\_\_\_ + \$ \_\_\_\_\_  
 3. \_\_\_\_\_ + \$ \_\_\_\_\_  
 4. \_\_\_\_\_ + \$ \_\_\_\_\_  
 5. \_\_\_\_\_ + \$ \_\_\_\_\_

**Total Expenses not subject to spending limits** = \$                      **C4**

**Total Campaign Expenses (C2 + C3 + C4)** = \$ \_\_\_\_\_ **C5**

**Box D: Calculation of Surplus or Deficit**

Excess (deficiency) of income over expenses  
 (Income minus Total Expenses) (C1 – C5) + \$ \_\_\_\_\_ **D1**

If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign - \$ \_\_\_\_\_

Surplus (or deficit) for the campaign = \$                      **D2**

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

**Schedule 1 – Contributions**

**Part I – Summary of Contributions**

Contributions in money from candidate and spouse	+ \$	100.00
Contributions in goods and services from candidate and spouse (include value listed in Table 1 and Table 2)	+ \$	_____
<b>Total value of contributions not exceeding \$100 per contributor</b> • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$	_____
<b>Total value of contributions exceeding \$100 per contributor</b> (from line 1B; list details in Table 3 and Table 4) • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$	_____
<b>Less:</b> Ineligible contributions paid or payable to the contributor Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	- \$	_____
<b>Total Amount of Contributions (record under Income in Box C)</b>	= \$	<b>1A</b>

**Part II – Contributions from candidate or spouse**

**Table 1: Contributions in goods or services**

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
<b>Total</b>		

Additional information is listed on separate supplementary attachment, if completed manually.

**Table 2: Inventory of campaign goods and materials from previous municipal campaign used in this campaign (Note: Value must be recorded as a contribution from the candidate and as an expense.)**

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value (\$)
<b>Total</b>				

Additional information is listed on separate supplementary attachment, if completed manually.

**Part III – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse**

**Table 3: Monetary contributions from individuals other than candidate or spouse**

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
<b>Total</b>				

Additional information is listed on separate supplementary attachment, if completed manually.

**Table 4: Contributions in goods or services from individuals other than candidate or spouse**  
(Note: Must also be recorded as Expenses in Box C.)

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
<b>Total</b>				

Additional information is listed on separate supplementary attachment, if completed manually.

**Total for Part III – Contributions exceeding \$100 per contributor**  
(Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions)

\$                      1B



**Auditor's Report – Municipal Elections Act, 1996 (Section 88.25)**

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Municipality			Date (yyyy/mm/dd)
<b>Contact Information</b>			
Last Name or Single Name		Given Name(s)	Licence Number
Address			
Suite/Unit Number	Street Number	Street Name	
Municipality		Province	Postal Code
Telephone Number		Email Address	

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.