

THE CORPORATION OF THE CITY OF ELLIOT LAKE

***B*Y-LAW NO. 20-18**

Being a by-law to amend By-law No. 16-6, regulating the proceedings of the Municipal Council of the Corporation of the City of Elliot Lake and its committees.

WHEREAS the Premier of Ontario has declared a state of emergency pursuant to section 7.0.1 of the Emergency Management and Civil Protection Act, R.S.O. 1990, c. E.9;

AND WHEREAS Bill 187 amends section 238 of the Municipal Act to allow a municipality or local board may hold a special meeting to amend an applicable procedure by-law for the purposes of subsection (3.3) during any period where an emergency has been declared to exist in all or part of the municipality under section 4 or 7.0.1 of the Emergency Management and Civil Protection Act and despite subsection (3.1), a member participating electronically in such a special meeting may be counted in determining whether or not a quorum of members is present at any time during the meeting.

THEREFORE the Council of the City of Elliot Lake enacts as follows:

1. That By-law No. 16.6, as amended is hereby further amended by the following:

ADD:

Insert after Section 12. **SPECIAL MEETINGS**, the following:

MEETINGS DURING A DECLARED EMERGENCY

In this section, the following definitions shall apply, in addition to the definitions in section 1 of By-law 16-6:

“Emergency” means any period of time during which an emergency has been declared to exist in all or part of a municipality by the Head of Council or the Province under sections 4 or 7.01 of the *Emergency Management Act*.

“Electronic Meeting” means a meeting called and held in full or in part via electronic means (including, but not limited to, audio, teleconference, video teleconference, or via means of the internet: and with or without in person attendance.

“*Emergency Management Act*” means the Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E. 9, as amended.

A regular meeting or special meeting of Council may be conducted by Electronic Meeting during an Emergency, in accordance with this Section and with any Electronic Meeting Guide as prepared by the City Clerk.

Members attending and present during an Electronic Meeting shall be counted for the purposes of quorum at the commencement and at any point during the meeting, and shall be entitled to vote through a vote recorded by the City Clerk as if they were attending the meeting in person.

An Electronic Meeting may include a Closed Session, which shall be conducted in the absence of the public and in accordance with this Section.

A public notice of an Electronic Meeting shall include sufficient information as to provide the public with a means to electronically access the open session of such Electronic Meeting.

An Electronic Meeting shall not permit public delegations, except by way of an electronic submission received in advance of the meeting, which shall be submitted to the City Clerk as per Section 41 **REQUESTS FOR PRESENTATIONS AND DELEGATIONS** of Council's Procedure By-law. Presentations and Delegations will be limited to time-sensitive matters only. The presentation and/or delegation will be read out by the Chair.

An Electronic Meeting shall not permit for Public Question Period, except by way of an electronic submission received in advance of the meeting, which shall be submitted to the City Clerk by 12:00 pm on the day of the meeting.

Submissions shall:

- a. State their name for the record
- b. Identify the specific agenda item(s) being questioned. (during Electronic Meetings, questions may be asked on the current or the previous meeting's agenda.)
- c. Succinctly state the question – ensure your statement will not take longer than five minutes to read. Questions that are longer than 1 page will be read at the discretion of the Clerk.
- d. If your question is received and complies with these conditions, your name will and question will be read by the Clerk at the meeting and will form part of the public record.
- e. If your question duplicates other questions received, or does not relate to an item on the meeting's agenda, it may not be read.

Questions will be read out by the City Clerk and answered by the Chair and/or Council members and/or City Staff when appropriate.

Notwithstanding the foregoing, Council's Procedure Bylaw shall continue to apply to an Electronic Meeting held pursuant to this Section, except that this Section and any Emergency Electronic Meeting Protocol approved by Council and any Provincial legislation or order shall prevail to the extent of any conflict.

PASSED this 4th day of April, 2020.

MAYOR

CITY CLERK

CERTIFICATION BY THE CLERK:

I, N. Bray, Clerk of the Corporation of the City of Elliot Lake, do hereby certify that the above is a true certified copy of By-Law-20-18 which was passed in Open Council on the 4th day of April, 2020



N. BRAY